

INFORMATION FORM for temporary lecturers, etc.

Must be sent immediately after receipt to the SALARIES OFFICE

Aarhus University, Nordre Ringgade 1, 8000 Aarhus C, tel. +45 8942 1111 , fax +45 8613 0414

For use in my appointment as:

Title: _____ From: _____ To: _____

at institute/department: _____

CPR number:

Name:

Private address:

Postcode and town/city:

Private e-mail:

Your salary will be paid into your NemKonto, see www.nemkonto.dk/wo/1025930.asp and <http://www.au.dk/en/digital/nemkonto>.

Your payslip will be available at www.e-boks.dk (available in Danish only). See the attached instructions or read more at www.au.dk/en/digital/payslip.

The university obtains your **tax card** electronically from SKAT

Date

Employee's signature