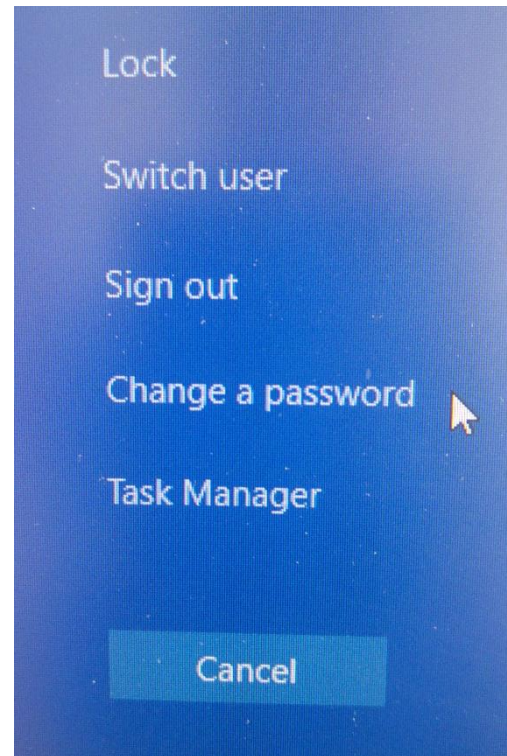


## Changing your password on a Windows PC

To change your password you have to make sure your PC is connected to the network at AU and do the following:

Press CTRL-ALT-DEL (all 3 keys at the same time)

You will see the options on the right. Choose “Change a password”



Check that it is your username in the top field, and enter your old password in the second field. Then enter your new password in the two bottom fields.

Click the arrow in the bottom field. Your password has now been changed

Remember that the same password is used for mit.au.dk and Blackboard.

- A password must contain at least eight characters.
- A password must contain combinations of at least three of the following categories:
  - Uppercase letters (A-Z)
  - Lowercase letters (a-z)
  - Numbers
- Special characters

