**SOFTWARE DISCLOSURE FORM**

**AARHUS UNIVERSITY / CENTRAL DENMARK REGION**

**GUIDELINES**

This is a protected Microsoft Word form. To move between fields, simply click with your mouse or use the Tab-key. If you need more space, than already available, each field will expand as you type.

Completion of the form should take **less than** **1 hour**.

**NEED HELP?**

In case you have any questions when filling out the form, we are happy to help. Give us a call at 8715 3205 or contact one of our business developers directly: <http://www.au.dk/samarbejde/teknologioverfoersel/kontakt/>

**WHAT IS THE PURPOSE OF THE SOFTWARE DISCLOSURE FORM?**

The purpose of this document is to enable Aarhus University and Central Demark Region to answer a range of commercial and legal questions:

For example:

* Is the software is patentable?
* Does the software offer a “superior” solution to an unmet need?
* Are there any contracts that describe your research related to this software?

The document will help us answer these questions. It is also important that every inventor signs the document (section 9) and that your CPR number is included.

**The completed and signed Software Disclosure Form must be e-mailed to** [**tto@au.dk**](mailto:tto@au.dk)**.**

The inventor(s) will receive confirmation of received disclosure.

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| **1. TITLE OF THE SOFTWARE** |
| Click here to write text. |

| **2. DESCRIPTION** |
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| Describe the software in brief (primary purpose and usage) – approximately 1,500 characters. As supplement you can include a manuscript in preparation or the like. |
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| Click here to write text. |

| **3. DEVELOPMENT STAGE** |
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| State the software’s current development stage.  Summarize what documentation exists in the form of studies, prototypes etc. that prove the software’s applicability? |
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| Click here to write text. |

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| **4. ASSOCIATED RESEARCH** |

| List (if any) which research project or cooperation is taking part of this software development.  If any research funding, grants, software license agreement, collaboration agreements or the like has been associated to the software please list below. State all parties involved in the research.  Also indicate below if you have made use of open source elements/libraries. |
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| Click here to write text. |

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| **5. RELEVANT EXISTING SOFTWARE** |

| List your current knowledge of existing software, patents publications, articles etc.  (both your own as well as competing research/commercial solutions). |
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| Click here to write text. |

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| **6. COMMERCIAL ASPECTS** |

| Please provide below, any thoughts, opinions or assumptions that you may have considered regarding the commercialization of this software. For example, what problem(s) your software solves, current solutions on the market and specific companies/partners who could be interested in using/selling the software. |
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| Click here to write text. |

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| **7. CONFIDENTIALITY** |

| 7 Has the software remained confidential? Any planned publication, PhD defense or similar? |
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| Click here to write text. |

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| **8. AUTHOR(S) CONTRIBUTION Note: A person’s status as an author is assessed based on the extent to which the person in question has contributed intellectually to writing the software code.** |

| State the person(s) who have formulated/written the code and the preliminary proportional % contribution to the software. Ensure to also specify the contributions (idea, code description, programming etc.). The final authorship split will be decided upon during the assessment.  Both AU employees as well as external collaborators (AppLab, consultants etc.) must be included. |
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| Click here to write text. |

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| **9. SIGNATURE(S) OF THE AUTHOR(S)** |
| The undersigned hereby confirm(s) the above information to be correct. Further as employee of AU/CDR, I/we have hereby assumed a duty not to make public or exercise any rights over the software for two (2) months from AU Corporate Relations and Technology Transfer’s date for receiving this Software Disclosure Form, cf. the Danish Act on Inventions at Public Research Institutions, Section 11 (2).  For non AU/CDR employees I/we do hereby agree not to make public any parts of the software, and will collaborate with AU/CDR to assess the software.  **SIGNATURES REQUIRED! (Scanned version is sufficient)** |

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| --- | --- | --- | --- |
| Name of author (1) | Click here to write text. | | |
| Employer | AU | Central Denmark Region | AU&CDR |
| External: | Click here to write text. | | |
| Position | Click here to write text. | | |
| Department/hospital unit/etc. | Click here to write text. | | |
| Nationality | Click here to write text. | | |
| E-mail address | Click here to write text. | | |
| Phone no. at work | Click here to write text. | | |
| Private address | Click here to write text. | | |
| Danish CPR No. | Click here to write text. | | |
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| Name of author (2) | Click here to write text. | | |
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| Name of author (5) | Click here to write text. | | |
| Employer | AU | Central Denmark Region | AU&CDR |
| External: | Click here to write text. | | |
| Position | Click here to write text. | | |
| Department/hospital unit/etc. | Click here to write text. | | |
| Nationality | Click here to write text. | | |
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