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# LOCAL OCCUPATIONAL HEALTH AND SAFETY COMMITTEE (LAMU)

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## The Local Occupational Health and Safety Committees plan and advise on occupational health and safety initiatives.

The Local Occupational Health and Safety Committee (LAMU) analyses the occupational health and safety efforts, advises on solutions to specific occupational health and safety issues and follows up on whether the occupational health and safety work is effective and preventive. The Local Occupational Health and Safety Committee reports to the department management team/school management team/deputy director/administrative centre manager and the Faculty Occupational Health and Safety Committee/Administration Occupational Health and Safety Committee (FAMU/AAMU). The Local Occupational Health and Safety Committee coordinates and supports the efforts of the occupational health and safety groups.

### Who are the members of the Local Occupational Health and Safety Committee?

The Local Occupational Health and Safety Committees are generally chaired by the head of department/head of school/centre director/deputy director/administrative centre manager.

In addition, each committee consists of two occupational health and safety representatives and two management representatives, and possibly a student representative. If requested by the committee chair, the number of committee members may be increased. Regardless of which manager chairs the committee, the chair must always be able to act on behalf of the head of department/head of school/centre director/deputy director/administrative centre manager in questions about occupational health and safety.

The occupational health and safety representatives on the committee are elected by and from among the department's/school's/unit's occupational health and safety representatives. The management members of the unit's occupational health and safety groups also appoint two representatives from among themselves. The committee can thus not be composed until the occupational health and safety groups have been established, and it is recommended that the committee is composed to broadly reflect the department's/school's work areas, locations and job categories.

The members of the Local Occupational Health and Safety Committee represent all the occupational health and safety groups and their interests.

### Examples of the Local Occupational Health and Safety Committee's tasks:

The Local Occupational Health and Safety Committee must perform the tasks defined in section 17 of the 'Order on cooperation respecting safety and health at the workplace (Bekendtgørelsen om samarbejde om sikkerhed og sundhed)'.

### In addition, the Local Occupational Health and Safety Committee's tasks are to:

- prepare action plans and follow up on workplace assessment (WPA) work, including cooperation with the local liaison committee on well-being
- carry out the statutory annual occupational health and safety review for the department/school/administrative division/unit and prevent occupational health and safety problems
- ensure compliance with Danish occupational health and safety legislation as well as AU's internal rules and guidelines
- advise the occupational health and safety groups and support their work

- highlight and provide information about the occupational health and safety work and the occupational health and safety organisation at the department/school/unit
- raise any issues with the Faculty Occupational Health and Safety Committee/Administration Occupational Health and Safety Committee (FAMU/AAMU) which the Local Occupational Health and Safety Committee cannot resolve on its own.

The Local Occupational Health and Safety Committee advises the unit's management on which occupational health and safety groups to establish.