
MANAGEMENT REPRESENTATIVE

The management representative has a special role

The manager of a unit is legally responsible for occupational health and safety, and it is therefore natural that this person has a place in the occupational health and safety organisation.

Cooperation in the occupational health and safety group

The manager and the occupational health and safety representative together make up the occupational health and safety group. The cooperation between the manager and the occupational health and safety representative is at the heart of the unit's occupational health and safety efforts.

Management representatives are appointed

The head of department/head of school, administrative centre manager, centre director or deputy director appoints the management representatives to the department's/school's/unit's occupational health and safety groups. The management representative is usually the manager who is directly responsible for managing and thus directly responsible for supervising the work within the occupational health and safety group's area. The head of department/head of school can thus be the management representative.

The management representative's responsibilities and duties

The manager must help to ensure safe and healthy working conditions within the occupational health and safety group's area. The manager makes decisions in the respective occupational health and safety fora following dialogue with the occupational health and safety representatives.

By virtue of the manager's position, he/she has a special responsibility for ensuring that the work of the occupational health and safety group is efficient and preventive. Staff and students must be familiar with the risks associated with the work, they must have received the necessary instruction,

they must work under safe working conditions and perform their work in a way that upholds satisfactory occupational standards. The management representative plays an important role in the daily work, and must signal to all employees that the occupational health and safety work is an important and integral part of the work at the department/school/unit.

Occupational health and safety training

The manager in the occupational health and safety group must complete the statutory occupational health and safety training course no later than three months after having been appointed, unless he/she has already done the course.

The occupational health and safety training course:

- is a three-day course
- provides specific knowledge about occupational health and safety
- introduces methods for systematic occupational health and safety efforts.

The manager is also entitled to:

- two days of supplementary training within the first year
- one and a half days of supplementary training in each of the following years.