City not available

When filling in basic data in a travel claim, the country must be indicated in the “Country” field and then the destination city in the “Destination” field. The list of city names drops down by clicking “All destinations”.

If the name of the city at the destination is not on the list in AURUS, the procedure is as follows:

1. Select “Other city” on the list and write the correct destination in the “Explanation” field.
2. If you want to have the lacking city name created on the list for use in future travel claims, you can send an email to rejser@adm.au.dk and request that the city name be included on the list.