Change password:

Click “Settings”. You can now change your password under “Password change”.

“Current password” = your current password.

“New password” = write your new password here (the password must be at least eight characters long and contain both upper and lower case letters and a number).

“Confirm new password” = repeat your new password here.

Click “Change”.

Click “OK”.

You have now changed your password, and you must use your new password next time you log on.