

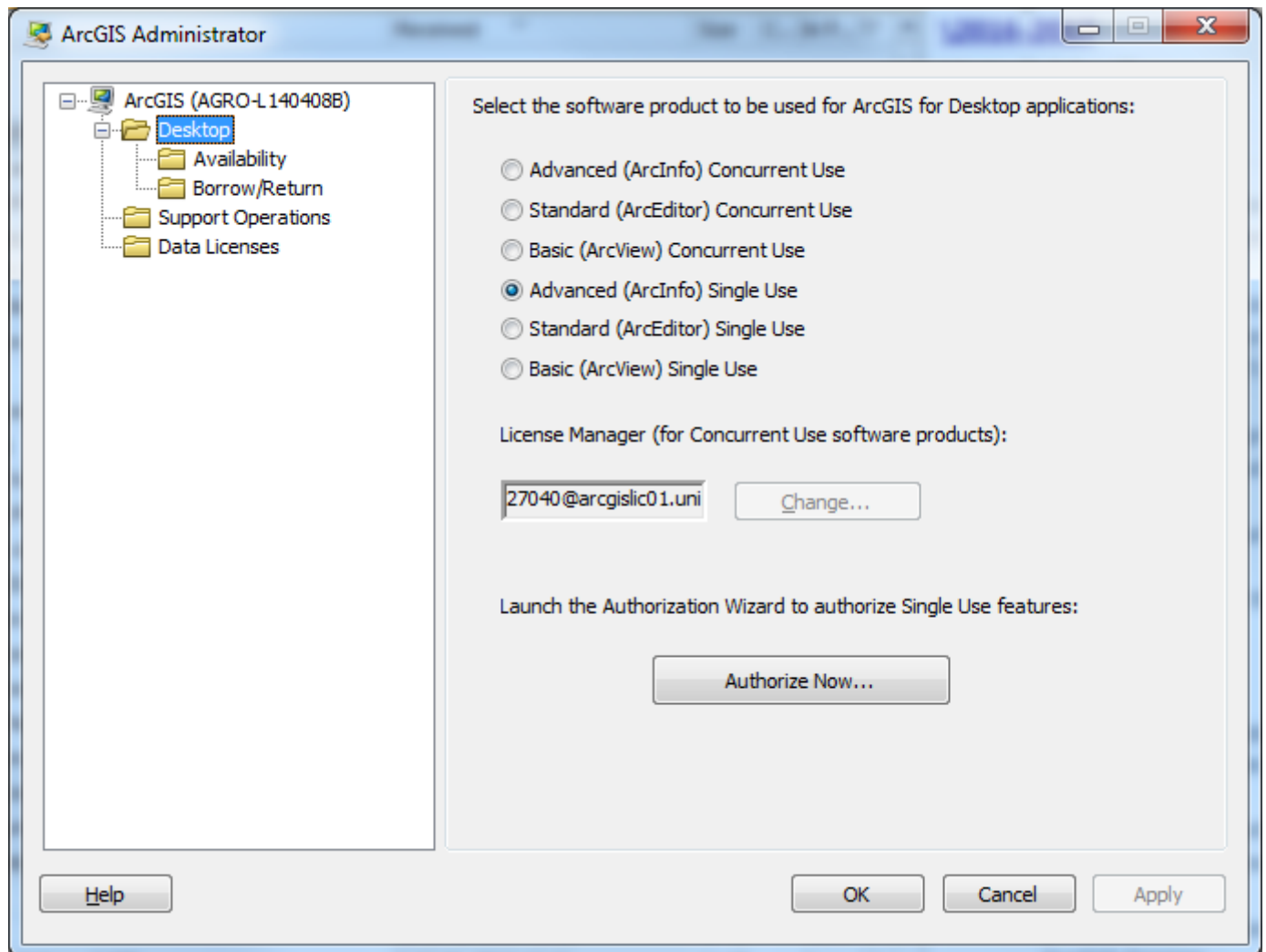
Dear GIS user at AU

If you are using single-use licensing, you need to upgrade your ArcGIS license each year in June, before it expires.

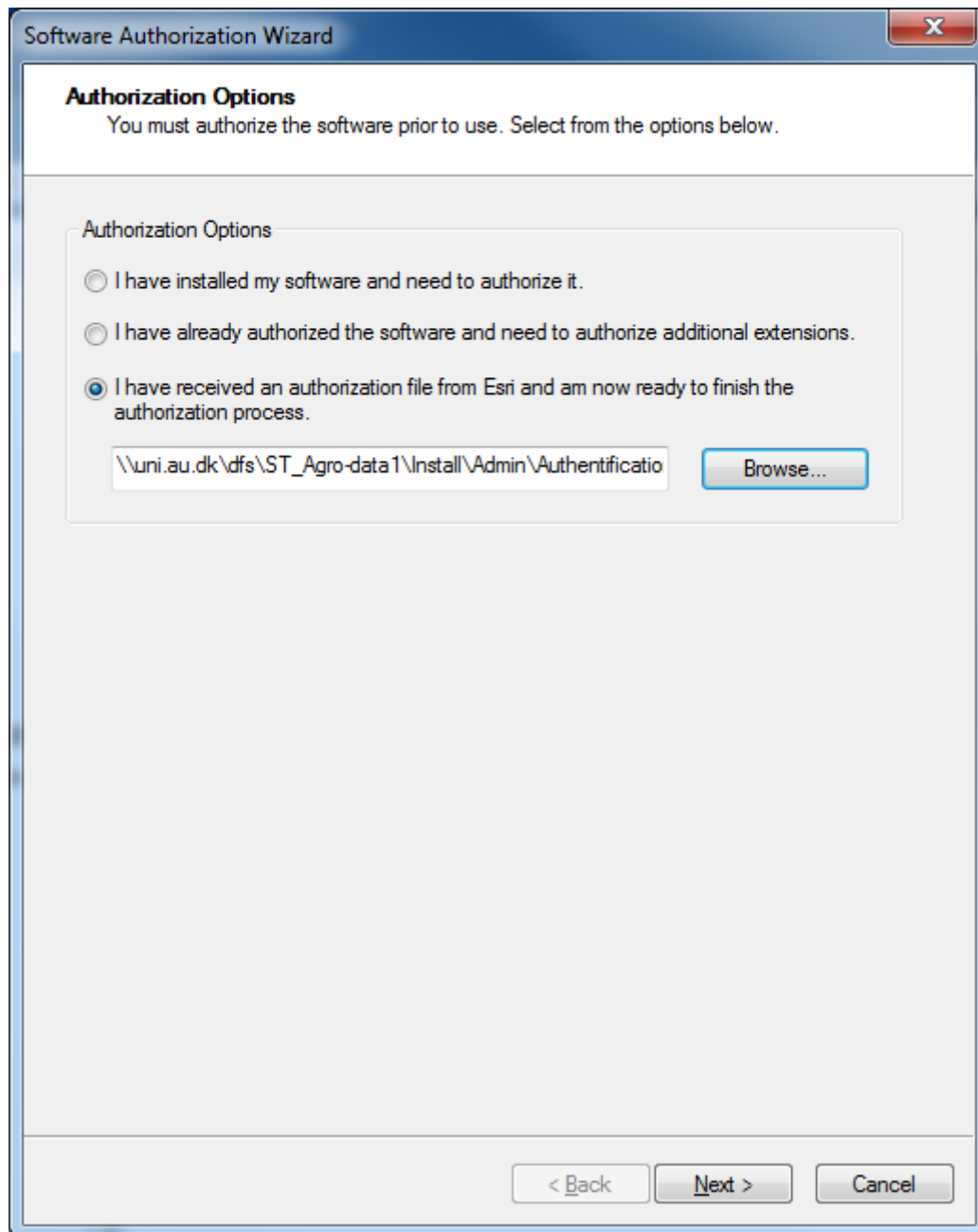
Please follow the guidelines below and you will soon be up and running for another year – the screenshots below might also be helpful:

1. Save the provisioning file found on the webpage to your machine – e.g. on your desktop
2. Launch the Software Authorization Wizard from the ArcGIS Administrator
3. Select the option "I have received an authorization file from Esri and am now ready to finish the authorization process."
4. Browse to the provisioning file you just saved.  
Click "Next".
5. Select "Authorize with Esri now over the Internet."  
Click "Next".
6. Review the pre-populated personal information and enter any additional required information. **Important:** The provisioning file is prefilled with xxx's where you are supposed to fill in your personal information. Please respect this at make a proper registration of your ArcGIS-license.
7. Enter whatever description matches your profile
- 8.-11. Just click "Next"  
Click "Finish" to complete the authorization process.
12. Verify in ArcGIS Administrator that everything is OK – the expiration date should be **30-June-2017**

## STEP 2



### STEP 3



The image shows a 'Software Authorization Wizard' window. The title bar says 'Software Authorization Wizard' with a close button. The main area is titled 'Authorization Options' and contains the instruction: 'You must authorize the software prior to use. Select from the options below.' There are three radio button options: 'I have installed my software and need to authorize it.', 'I have already authorized the software and need to authorize additional extensions.', and 'I have received an authorization file from Esri and am now ready to finish the authorization process.' The third option is selected. Below the options is a text box containing the path '\\uni.au.dk\dfs\ST\_Agro-data1\Install\Admin\Authentication' and a 'Browse...' button. At the bottom are three buttons: '< Back', 'Next >', and 'Cancel'.

**Software Authorization Wizard**

**Authorization Options**  
You must authorize the software prior to use. Select from the options below.

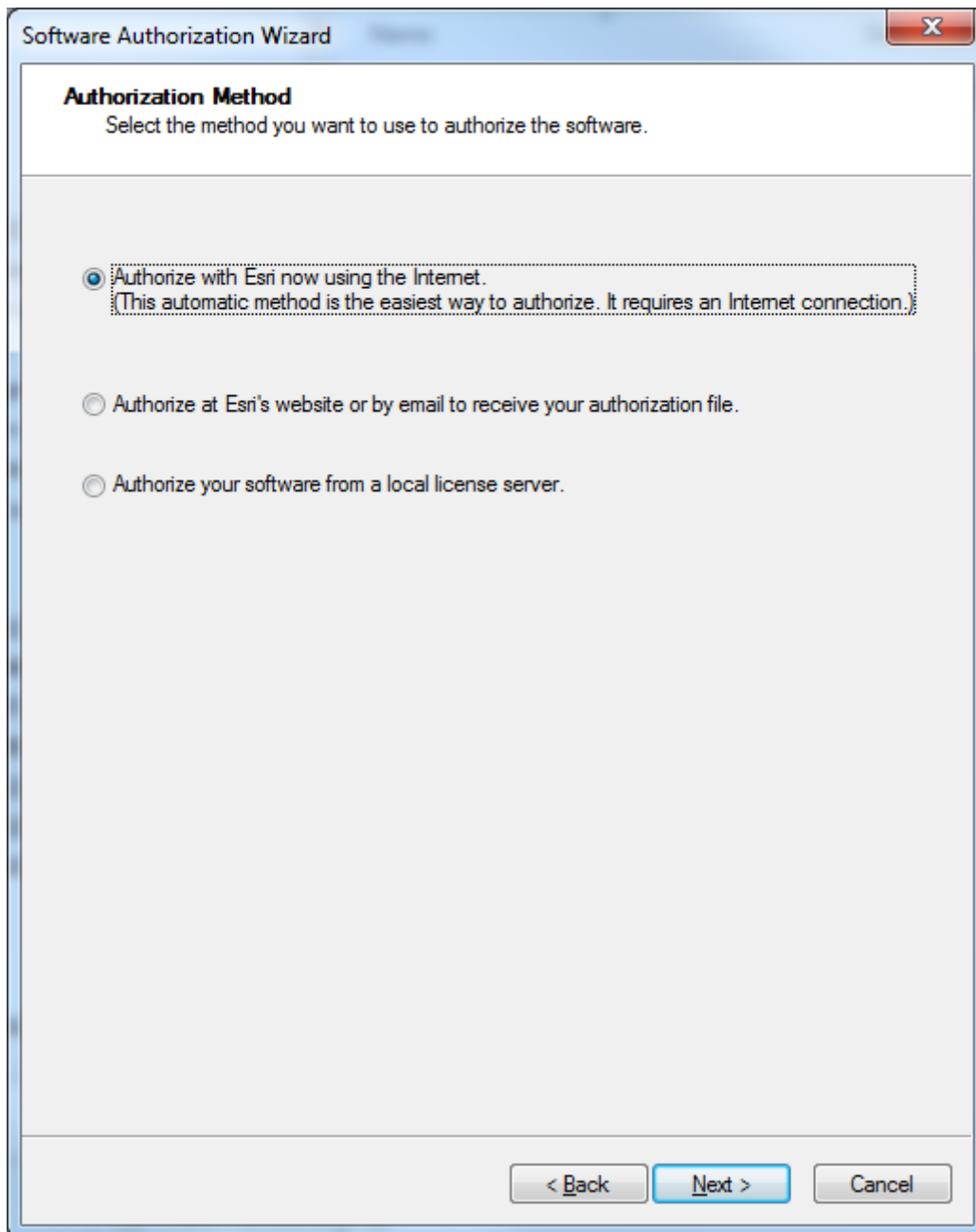
Authorization Options

- ☐ I have installed my software and need to authorize it.
- ☐ I have already authorized the software and need to authorize additional extensions.
- ☒ I have received an authorization file from Esri and am now ready to finish the authorization process.

\\uni.au.dk\dfs\ST\_Agro-data1\Install\Admin\Authentication    Browse...

< Back    Next >    Cancel

## STEP 5



The image shows a 'Software Authorization Wizard' dialog box. It has a title bar with the text 'Software Authorization Wizard' and a close button (X) in the top right corner. The main content area is titled 'Authorization Method' and contains the instruction 'Select the method you want to use to authorize the software.' Below this, there are three radio button options. The first option, 'Authorize with Esri now using the Internet.', is selected and has a sub-note: '(This automatic method is the easiest way to authorize. It requires an Internet connection.)'. The second option is 'Authorize at Esri's website or by email to receive your authorization file.' and the third is 'Authorize your software from a local license server.' At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

**Software Authorization Wizard**

**Authorization Method**  
Select the method you want to use to authorize the software.

☒ Authorize with Esri now using the Internet.  
(This automatic method is the easiest way to authorize. It requires an Internet connection.)

☐ Authorize at Esri's website or by email to receive your authorization file.

☐ Authorize your software from a local license server.

< Back   Next >   Cancel

## STEP 6

Software Authorization Wizard

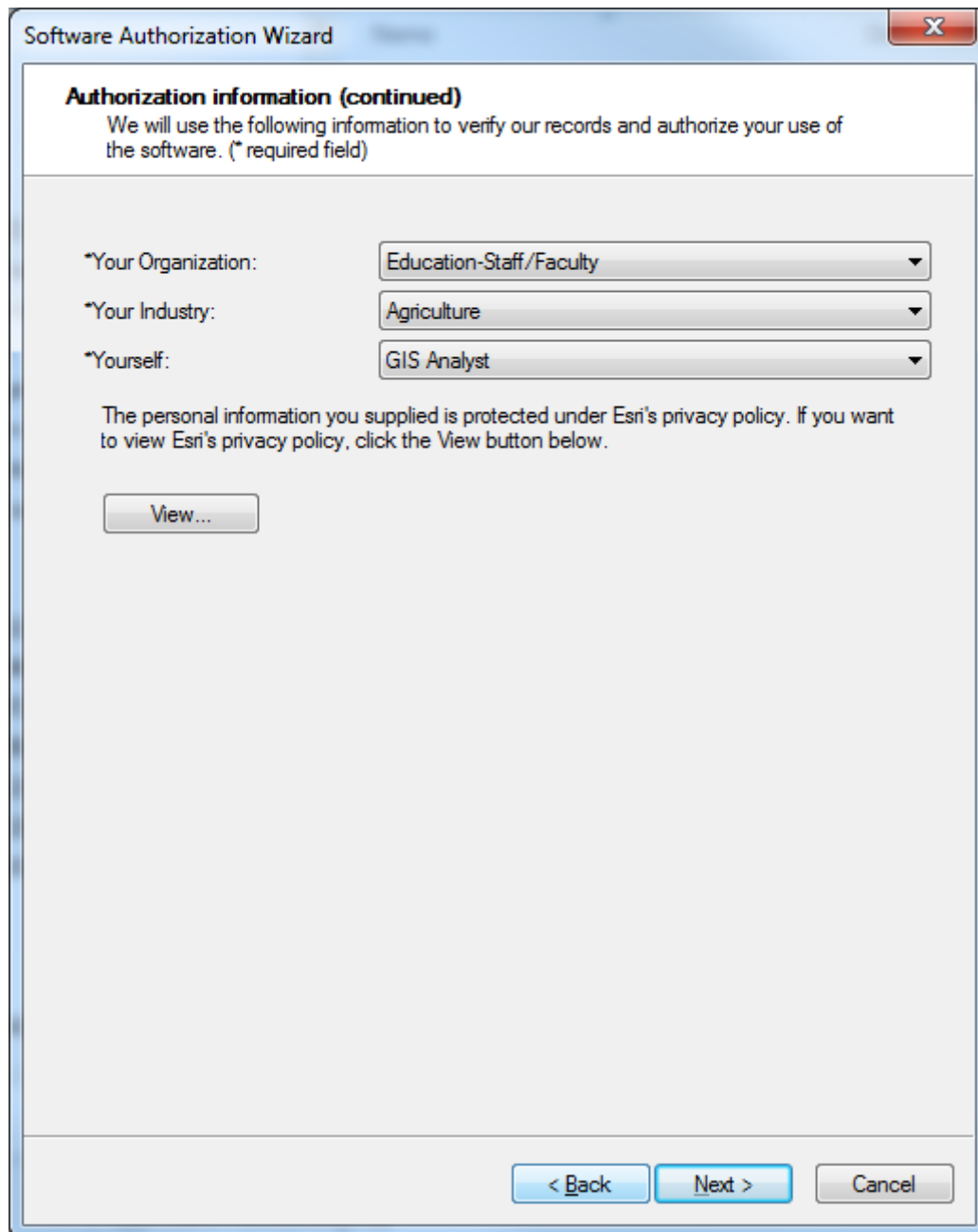
**Authorization Information**

We will use the following information to verify our records and authorize your use of the software. (\* required field)

|                   |                                                                                                            |
|-------------------|------------------------------------------------------------------------------------------------------------|
| *First Name:      | Xxx                                                                                                        |
| *Last Name:       | Xxx                                                                                                        |
| *Organization:    | Aarhus University/AU                                                                                       |
| Department:       | AGRO                                                                                                       |
| *Address 1:       | Blichers Alle 20                                                                                           |
| Address 2:        |                                                                                                            |
| *City:            | Tjele                                                                                                      |
| *State/Province:  | 070                                                                                                        |
| *Zip/Postal Code: | 8830                                                                                                       |
| *Location:        | Denmark                                                                                                    |
| *Phone Number:    | +458715xxxx                                                                                                |
| *Email:           | xxx.xxx@agro.au.dk                                                                                         |
| Comment:          | ArcGIS for Desktop Advanced w/all extensions 2016-2017<br>Optional user-defined authorization description. |

< Back   Next >   Cancel

## STEP 7



The image shows a 'Software Authorization Wizard' dialog box. It has a title bar with a close button (X). The main content area is titled 'Authorization information (continued)' and contains a paragraph explaining that the information will be used to verify records and authorize software use. Below this, there are three required fields, each with an asterisk and a dropdown menu. The first dropdown is 'Your Organization' with 'Education-Staff/Faculty' selected. The second is 'Your Industry' with 'Agriculture' selected. The third is 'Yourself' with 'GIS Analyst' selected. Below these fields is a paragraph about privacy policy and a 'View...' button. At the bottom of the dialog are three buttons: '< Back', 'Next >', and 'Cancel'.

Software Authorization Wizard

**Authorization information (continued)**

We will use the following information to verify our records and authorize your use of the software. (\* required field)

\*Your Organization: Education-Staff/Faculty

\*Your Industry: Agriculture

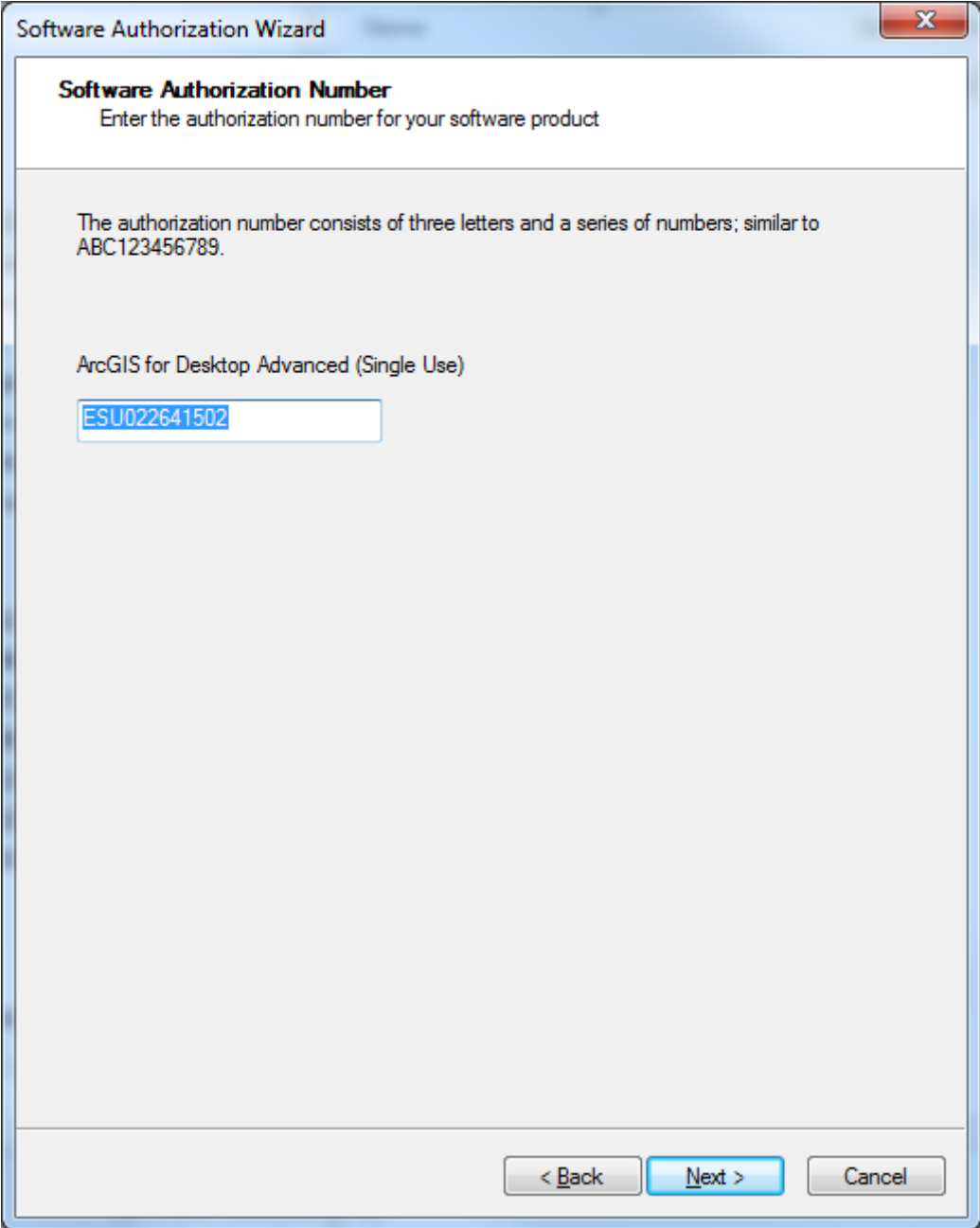
\*Yourself: GIS Analyst

The personal information you supplied is protected under Esri's privacy policy. If you want to view Esri's privacy policy, click the View button below.

View...

< Back Next > Cancel

## STEP 8



Software Authorization Wizard

**Software Authorization Number**  
Enter the authorization number for your software product

The authorization number consists of three letters and a series of numbers; similar to ABC123456789.

ArcGIS for Desktop Advanced (Single Use)

ESU022641502

< Back   Next >   Cancel

This is a screenshot of a Windows-style dialog box titled "Software Authorization Wizard". It has a standard title bar with a close button (X) in the top right corner. The main content area is divided into sections. The first section is titled "Software Authorization Number" in bold, followed by the instruction "Enter the authorization number for your software product". Below this is a paragraph explaining the format: "The authorization number consists of three letters and a series of numbers; similar to ABC123456789." The next section is titled "ArcGIS for Desktop Advanced (Single Use)". Below this title is a text input field containing the authorization number "ESU022641502". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel". The "Next >" button is highlighted with a blue border.

## STEP 9

Software Authorization Wizard

**Authorize Software Extensions**  
Please select an option below.

Options

☐ I do not want to authorize any extensions at this time.

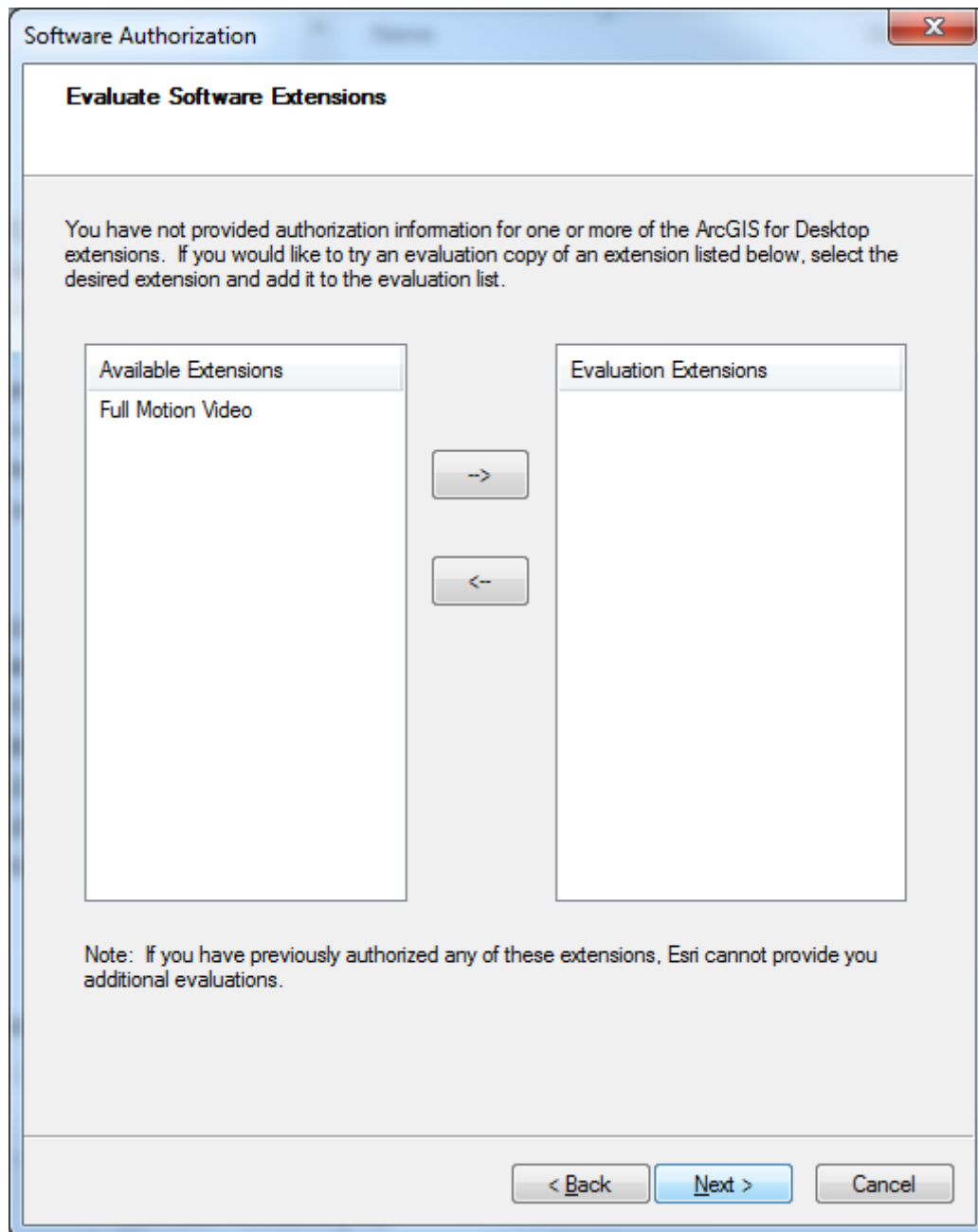
☒ I have authorization number(s) to authorize one or more extensions.

Extensions

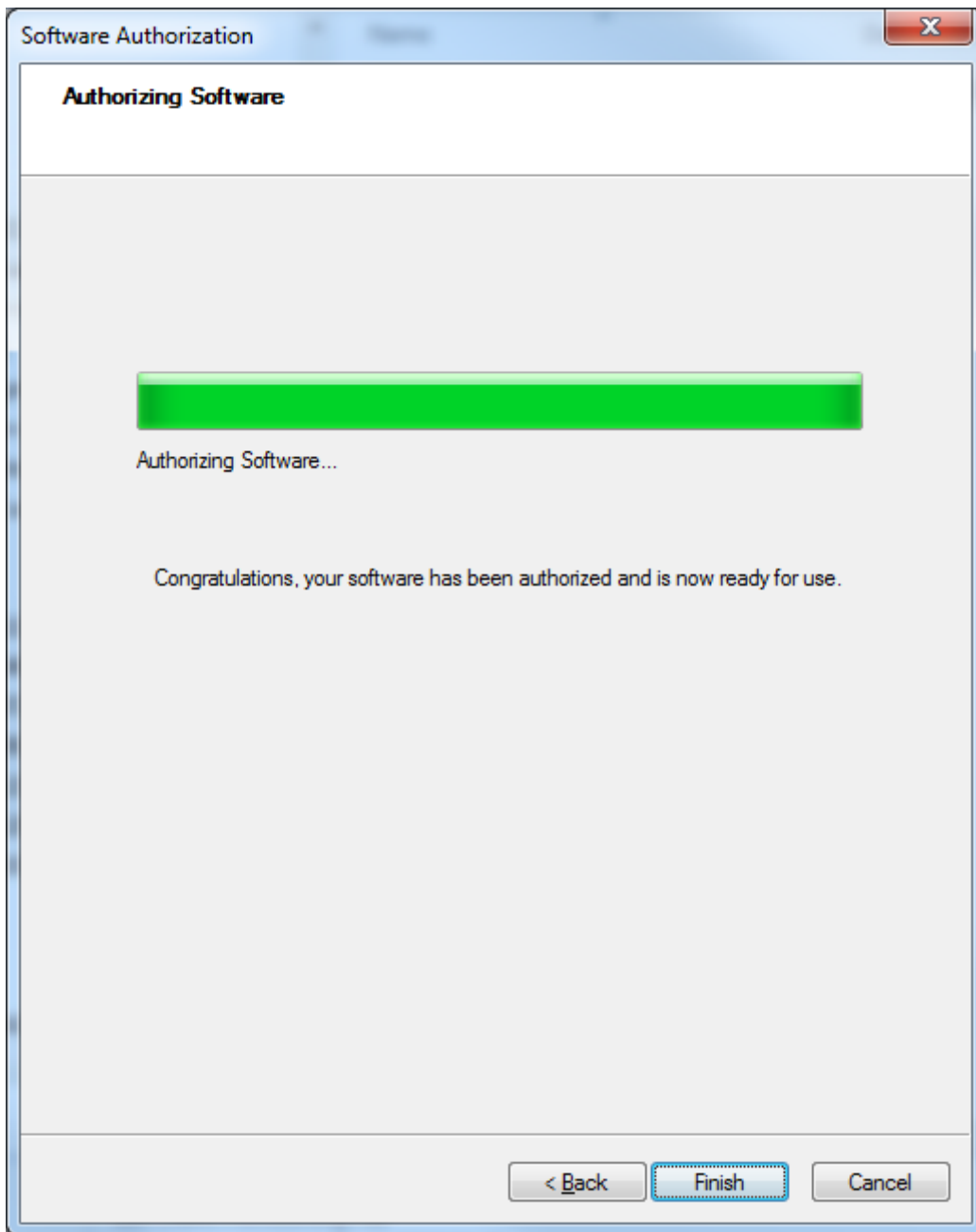
| Feature                | Authorization Number |
|------------------------|----------------------|
| 3D Analyst             | ESU583719374         |
| Spatial Analyst        | ESU941066483         |
| Network Analyst        | ESU715977617         |
| Publisher              | ESU557844015         |
| Data Interoperability  | ESU111736310         |
| Geostatistical Analyst | ESU571670078         |
| Tracking Analyst       | ESU307870184         |
| Schematics             | ESU400965477         |
| Full Motion Video      |                      |
| Workflow Manager       | ESU080373130         |
| Data Reviewer          | ESU041707587         |
| Aviation Airports      | ESU123994004         |
| Aviation Charting      | ESU572565810         |
| Maritime Charting      | ESU660231941         |
| Maritime Bathymetry    | ESU921306386         |
| Defense Mapping        | ESU123059321         |

< Back   Next >   Cancel

## STEP 10



## STEP 11



## STEP 12

