



Terms of reference for the administrative Coordination Group for collaboration with business and industry

Objectives

The Coordination Group supports the Business Committee (and the senior management team) in handling issues and framework conditions that are common to all of Aarhus University's faculties in business and innovation-related issues.

The Business Committee has the following primary objectives:

- to realise Aarhus University's mission and vision as described in the university's strategy
- to identify and develop interdisciplinary initiatives which foster and implement the university's strategy for enterprise and innovation which can support and supplement the faculties' initiatives
- to coordinate and share knowledge across the faculties
- to influence the university's framework conditions through interaction with regional, national and international decision-makers
- to advise the senior management team with regard to the above.

Tasks

The Coordination Group's overall task is to support the work and activities of the Business Committee. This takes place before, during and after Business Committee meetings, in regard to which the Coordination Group is proactive, by initiating and preparing proposals for the Business Committee, and responsive, by following up on decisions by the Business Committee. The Coordination Group is also an ambassador for the AU business initiative.

The Coordination Group contributes through knowledge sharing, coordination, communication and participation in working groups that support the tasks and activities of the Business Committee.

Operating procedures

The Coordination Group meets at least once a month and as needed.





The Coordination Group prepares a work plan based on, and providing input for, the work plan for the Business Committee.

The Coordination Group assists the Business Committee in implementing agreed initiatives across the university. Work by the Office of Business Collaboration supports and involves the Committee on Education, the Research Committee, the administration's management team (LEA) and other stakeholders as is relevant.

Composition

The Committee is composed of one representative from each of the five faculties, one from AU Research Support and External Relations, and one from AU Student Administration and Services. There is also the head of the Office of Business Collaboration, who serves as chair.

Administrative support for the meetings of the group is provided by the Office of Business Collaboration.

Monday 11 September 2020