

Important information for [non-EU/EEA](#) employees/guests holding a residence and work permit to Aarhus University and who is considering to act as external examiner, give lectures or to take other sideline activities anywhere in Denmark.

If you hold a work and residence permit to Aarhus University, this permit only allows you to work for the specific and specified employer (AU) in the specified position and period as mentioned in your work and residence permit.

If you are considering engaging in any other activities (external examiner, external lectures etc.) an additional permit for that sideline activity is required.

A sideline permit is required for each sideline activity.

Work permit for sideline activities:

NON-EU/EEA CITIZENS with a Danish work and residence permit and residence to another university, company or the like in Denmark	Work permit according to the RESEARCHER SCHEME	Work permit according to OTHER SCHEMES (eg. THE PAY LIMIT SCHEME)	Residence permit according to OTHER SCHEMES (eg. PERMANENT, GREENCARD, ACCOMPANYING FAMILY, ESTABLISHMENT CARD, ASYLUM)
Sideline activity such as EXAMINER OR ASSESSMENT COMMITTEE WORK	You DO NOT need to apply for a permit for sideline activities <u>as long as</u> the researcher is employed at another Danish university ✓ / ✗	You MUST apply for a permit for sideline activity ✗	You DO NOT need to apply for a permit for sideline activities ✓
Sideline activities such as GUEST LECTURES, TALKS, GUEST TEACHING and CONSULTANCY FOR PUBLIC AUTHORITIES	You MUST apply for a permit for sideline activity ✗	You MUST apply for a permit for sideline activity ✗	You DO NOT need to apply for a permit for sideline activities ✓

OTHER KINDS of sideline activities	You MUST apply for a permit for sideline activity ×	You MUST apply for a permit for sideline activity ×	You DO NOT need to apply for a permit for sideline activities ✓
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Regarding PhD students:

PhD students and guest PhD students have a work permit for sideline activities incorporated into their work permit. This allows them to work maximum 20 hours per week and full time during the months of June, July and August. It is a condition that the work permit of 20 hours has not been used for other sideline activities or employment.

Consequences if you do sideline activities without a permit

Failure to obtain sideline permits if required will put you in the position of working illegally. Consequently, both you and your sideline employer(s) or host(s) can be subject to a fine, and worst case scenario you can be deported from Denmark and not be allowed back for a long time.

Application process

A separate application for each sideline activity is submitted to the Danish Agency for International Recruitment and Integration (SIRI), and your sideline employer or host must initiate the application.

The processing time can be up to one month from the date SIRI receives a fully completed application. Therefore it is important to apply in due time.

There is no application fee required and no requirements to record biometrics.

If the above circumstances apply to you, please contact your sideline employer(s) or host(s) as soon as possible and inform AU that you take up sideline activity.

Further information

You can find more information on permit to sideline activity on International Academic Staff Services' website <http://ias.au.dk/non-eu>

or on New to Denmark https://www.nyidanmark.dk/en-us/coming_to_dk/work/Sideline_employment.htm

If you have additional questions, please contact Inge Aachmann Pedersen, iap@au.dk