



AARHUS UNIVERSITY

## Complaints Procedure

The complaint must be submitted to the graduate school which has made the decision in the case. Please note that the complaint must be submitted within two weeks from the day you are informed of the decision.

Following your complaint, the graduate school will issue a statement. You will be given at least one week to respond to the statement. The graduate school will then forward the complaint to the relevant agency accompanied by the statement and any comments you may have submitted.

For reference to the Danish Ministerial Order on the PhD Degree Programme at the Universities and Certain Higher Artistic Educational Institutions (the PhD Order), in particular section 29(1) and (4), please see [here](#).