



ORDERING FREE CONFERENCE ARTICLES – ONLY FOR ACADEMIC EVENTS WITH EXTERNAL PARTICIPANTS

AU CONFERENCE MATERIALS

Quantity	No.	Item
	1	Sustainable conference folders (DK)
	1.1	Sustainable conference folders (UK)
	2	A5 Notepad with AU logo (UK)
	4	100% recycled plastic ballpoint pens
	6	Name tags (holder with safety pen, 6x9 cm) (click here to go to the instructions)
	7	Inserts for name tags (DK) OBS: A4 sheet with 10 inserts (click here to go to the instructions)
	8	Inserts for name tags (UK) OBS: A4 sheet with 10 inserts (click here to go to the instructions)
	9	Key lanyard with plastic pocket (DK)
	10	A4 foldable table name cards (DK)
	11	A4 foldable table name cards (UK)
	13	Voucher for ARoS Aarhus Art Museum (New guidelines – read the instructions for ordering here)
		For use in week:
	14	Voucher for Den Gamle By (read about the validity period and the instructions for ordering here)
	15	Map of university locations in Aarhus (DK)
	16	Map of university locations in Aarhus (UK)
	20	In Brief (Profile brochure in pixi version, UK)
	21	Double greeting card. No envelope. Random colour. A6
	21a	Double greeting card. No envelope. Random colour. A5
	22	A5 double greeting card (UK). Image: the Main Hall. No envelope.
	23	A5 Christmas card (DK) Image: the Main Hall in a snow-covered landscape. No envelope.
	24	A5 Christmas card (UK) Image: the Main Hall in a snow-covered landscape. No envelope.
	25	Oblong Christmas card (DK) Image: snowscapes. Dimensions 21 x 10,5 cm. No envelope.
	26	Oblong Christmas card (UK) Image: snowscapes. Dimensions 21 x 10,5 cm. No envelope.
	27	A5 Christmas card (DK + UK on the same card) Image: silver + red with a Christmas tree. No envelope.

AARHUS BSS CONFERENCE MATERIALS

	31	Aarhus BSS Sustainable conference folders (UK)
	32	Aarhus BSS A4 notepad (UK)
	33	Aarhus BSS Bio ballpoint pen (UK)
	35	Aarhus BSS Inserts for name tags (UK) OBS: A4 sheet with 10 inserts (click here to go to the instructions)
	36	Aarhus BSS Key lanyard with plastic pocket (UK)
	37	Aarhus BSS A4 foldable table name cards (UK)
	38	Aarhus BSS Plastic bag (UK)

Name		Telephone	
Unit		E-mail	
Address		Building	Room
Type of event: Conference <input type="checkbox"/> Other <input type="checkbox"/>			
National <input type="checkbox"/> International (min. 20% from abroad) <input type="checkbox"/> Number of participants:			
Venue: At AU <input type="checkbox"/> Elsewhere in Aarhus <input type="checkbox"/> where: Other city <input type="checkbox"/> where:			
Name and date of event and web address:			
Note!		The delivery time is at least two weeks. I want the articles delivered no later than:	

SJJ/12.2019

Please complete this form, save it and send it in an e-mail to kommunikation@au.dk**PLEASE NOTE** that it is not possible to order vouchers for Den Gamle By as well as for ARoS.

Therefore, please choose between these two options when ordering vouchers.