

Cleaning in connection with the reopening of the university 27 May 2020

In connection with the gradual reopening of the university, including the Arts buildings, the focus of our cleaning efforts has been changed.

In the near future, over and above the [normal cleaning standard](#), we will focus our efforts on increasing the cleaning of communal contact points.

This increased cleaning involves:

- ➔ Paying particular attention to communal areas, where communal contact points will be wiped daily:
 - ✓ door handles
 - ✓ door frames and the area of door around the handle
 - ✓ switches and card readers
 - ✓ tables
 - ✓ chairs – back rests and arm rests
 - ✓ hand rails
 - ✓ dispensers
- ➔ Offices will continue to be cleaned once a week
- ➔ Toilets will receive more attention in the form of a second cleaning, especially in areas with high activity.
- ➔ In the kitchens, extra cloths will be provided that can be used to wipe contact surfaces (we will wash these cloths on a regular basis and leave new ones for you to use). As an alternative disinfectant wipes will be provided.
- ➔ Residual waste bins in the kitchens will be emptied daily
- ➔ Hand disinfectant stations will be placed in entrances, canteens, kitchens, meeting rooms, lunch rooms and classrooms
- ➔ Hand disinfectant stations will be refilled daily. If you notice that a hand disinfectant station needs refilling, please contact the cleaning manager.

We encourage the individual departments to ensure an increased focus on:

- ➔ Practising good hand hygiene when arriving at work and throughout the day
- ➔ Maintaining distance and preventing the spread of infection
- ➔ Practising good office hygiene (for example, disinfecting keyboards, mice, office chairs and tables)
- ➔ Removing all non-essential contact points
- ➔ Limiting or avoiding the use of communal tools and materials, since these need to be washed between users
- ➔ Cleaning equipment such as the photocopier, fridge and coffee machines
- ➔ Carrying out extra cleaning/disinfecting of communal contact points after visits from external members of staff

