

Registering the chairmanship of Friday bars/party committees at the Faculty of Arts

Friday bars/party committees must always announce any changes in chairmanship. This is because the host department representative and building inspector need to know the name of the new chair and how to contact him/her at any time. This form must be completed and sent to the host department representative, the Building Services staff and the Rector's Office.

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| <p>Friday bar/party committee: Name: Faculty/school: Building/room: Email (if any):</p> |
| <p>Previous chair (when relevant): Name: Phone no.: Email: AU ID:</p> |
| <p>New chair: Name: Phone no.: Email: Degree programme: AU ID:</p> |
| <p>The chair confirms:</p> <p><input type="checkbox"/> That he/she is familiar with and has been instructed in the current fire regulations, emergency exit plans and evacuation procedures, and that he/she has passed this knowledge on to other key individuals in the Friday bar/party committee concerned</p> <p><input type="checkbox"/> That he/she is familiar with the guidelines regarding borrowing rooms in the building concerned (cf. the joint guidelines)</p> <p><input type="checkbox"/> That he/she has read and accepted the following:</p> <ul style="list-style-type: none"> • <i>Principles and rules for parties, Friday bars and other events at which alcohol is served, applicable to students and student clubs/associations at Aarhus University.</i> • <i>The faculty's additions to AU's general principles and rules</i> <p><input type="checkbox"/> That a valid alcohol licence has been obtained</p> <p><input type="checkbox"/> That the Friday bar/party committee has been registered by the Danish Veterinary and Food Administration, who have been informed that a new chair has been appointed</p> |
| <p>Approval (host department representative):</p> <p>Date and signature:</p> |
| <p>Approval and permission (Maintenance Office):</p> <p>Date and signature:</p> |