

**Meeting on: 20 January 2023 from 10.30-11.30**

**Minutes**

**Place: 1443-340**

**Constituent PhD committee meeting**

**Participants:** Helena Skyt Nielsen (ECON), Torsten Kolind (SOCSCIBUS), Sven Kunisch (Observer, BTECH), Dorthe Kirkegaard Thomsen (PSY), Birte Asmuß (MGMT), Susanne Kier (LAW), Helene Helboe Pedersen (PS), Ida Braad Albek (PhD representative, PS), Matthias Barding (PhD representative, ECON), Jonathan Seb Salicath (PhD representative, LAW), Andrea Søndergaard Poulsen (PhD representative PSY), Simon Fuglsang (PhD representative, SOCSCIBUS), Oliver Fuglsang Grooss (PhD representative BTECH), Niels Mejlgaard (PhD School Head), Randi Groslier Bjælde (Aarhus BSS HR & PhD)

**Absent:** Allan Gross (Observer, BTECH), Simone Lykke Tranholm Mouritzen (PhD representative, MGMT, Observer),

Aarhus BSS HR & Ph.d.

Ref.: rgb

Date: 15 February 2023

**1. Approval of agenda**

The agenda was approved without comments.

**2. Approval of observer**

Simone Lykke Tranholm Mouritzen (Observer, MGMT), Sven Kunisch (Observer, BTECH) where both approved as observers.

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**3. Briefing on the work of the PhD committee** by programme chair Helena Skyt Nielsen

The legal basis can be found in the University Act § 16 b.

The University Act in English can be found here (please note that the translation in the link below is outdated. No new translation has been made):

<https://ufm.dk/en/legislation/prevaling-laws-and-regulations/education/files/the-danish-university-act.pdf>

The University Act in Danish can be found here:

<https://www.retsinformation.dk/Forms/r0710.aspx?id=198434>

The PhD order:

<https://ufm.dk/en/legislation/prevaling-laws-and-regulations/education/files/engelsk-ph-d-bekendtgorelse.pdf>

Standard rules of procedure for PhD committees at Aarhus University (in Danish only):

<https://www.au.dk/om/organisation/regelsamling/styrelse-administration/01/2008-au4/>

The PhD Committee has an advisory function to the PhD School Head, and PhD School Head Niels Mejlgaard (NM) called on all Committee members to bring questions and topics of importance to the PhD programmes to the attention of the Committee.

**4. Appointment of chair and vice-chair of the PhD committee** (recommendation to the Dean)

PhD programme chair Birte Asmuß (MGMT) was elected as chair and PhD student Simon Fuglsang (SOSCIBUS) was elected as vice-chair of the PhD committee. A recommendation on the composition of the PhD committee has been sent to the Dean (*awaits approval, ref.*).

**5. The Head of the PhD School's authority to approve PhD courses and merit applications until 31 January 2024 as well as the authority to recommend assessment committees to the Dean until 31 January 2024**

The PhD Committee delegated the competence to approve PhD courses and merit applications, as well as the authority to recommend dissertation assessment committees to the Dean, to the PhD School Head. This has been the practice since the formation of the PhD school at Aarhus BSS. If the PhD committee gives the PhD School Head this authority, the PhD committee will be informed about approved courses, merit applications and appointed assessment committees in connection with ordinary meetings.

**6. Briefing on PhD field committees as recommended by the Department Heads for the period 1 February 2023 to 31 January 2024** by Niels Mejlgaard

Appendix 1: PhD field committees 2023, as recommended to the Academic Counsel

The briefing on the recommendation for PhD field committees for the period 1 February 2023 to 31 January 2024 was noted.

**7. Briefing on the 2023 meeting schedule for the PhD committee** by the chair of the PhD committee

Typically, a meeting is planned in connection to the enrolment and recruitment of PhD students following the open call for applications twice a year, and a constituent meeting in January. The next meeting will be held on 24 March 2023, following the application round with deadline 2 February 2023. If relevant, other meetings can be scheduled.

**8. Written briefings enclosed on decisions made by the graduate school head upon delegation from the PhD committee at the constituent meeting in January 2022:**

Appendix 2a: dissertation assessment committee(s) appointed since last meeting

Appendix 2b: course(s) approved since last meeting

Appendix 2c: merit(s) approved since last meeting

There were no comments to the written briefings.

**9. Written briefing enclosed on PhD numbers for 2022**

Appendix 3: annual report for Aarhus BSS Graduate School - 2022

The written briefing was noted, but it was decided to reevaluate what data should be presented.

**10. Any other business**

A new call for funding for well-being initiatives from the USM grant will be available shortly. The deadline will be 1 April 2023.

At some point in 2023, there will be a follow-up on the new onboarding programme to see if there is a need for adjustments.

Niels Mejlgaard informed the committee that AU is preparing the gender equality plan 2023-2025. At Aarhus BSS international mobility for early career researchers is a particular point of attention. A specific action involves a review and study of international mobility among PhD students. The purpose is to follow up with current and former PhD students about the outcome of their research environment change stay, particular those who needed to invent new forms during Covid-19 (including pros and cons). This is not to reduce international collaboration, but to think a little more curiously about different paths to achieve a relevant research environment change stay of high quality.

A workshop on “Don’t steal my work” was planned for the spring of 2023. Due to changes in personnel at CED, this is postponed.

Copy for:  
Dean