

URKUND Quick Guide

This is a quick guide to plagiarism control at Business and Social Sciences at Aarhus University. The basis of the plagiarism control is the third party software URKUND. The plagiarism control encompasses a CampusNet/URKUND integration (allowing for both automatic and manual control) and a web-based stand-alone URKUND interface (allowing for only manual control).

This guide will show how to access and understand these different approaches to using URKUND at the former Aarhus School of Business.

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Support

If you have questions or need support, please feel free to contact either the local BSS URKUND Administrator or URKUNDs global Support.

BSS URKUND Administrator

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Aarhus University
Business and Social Sciences
ASB Library

URKUND Support

<http://www.orkund.com/int/en/support.asp>

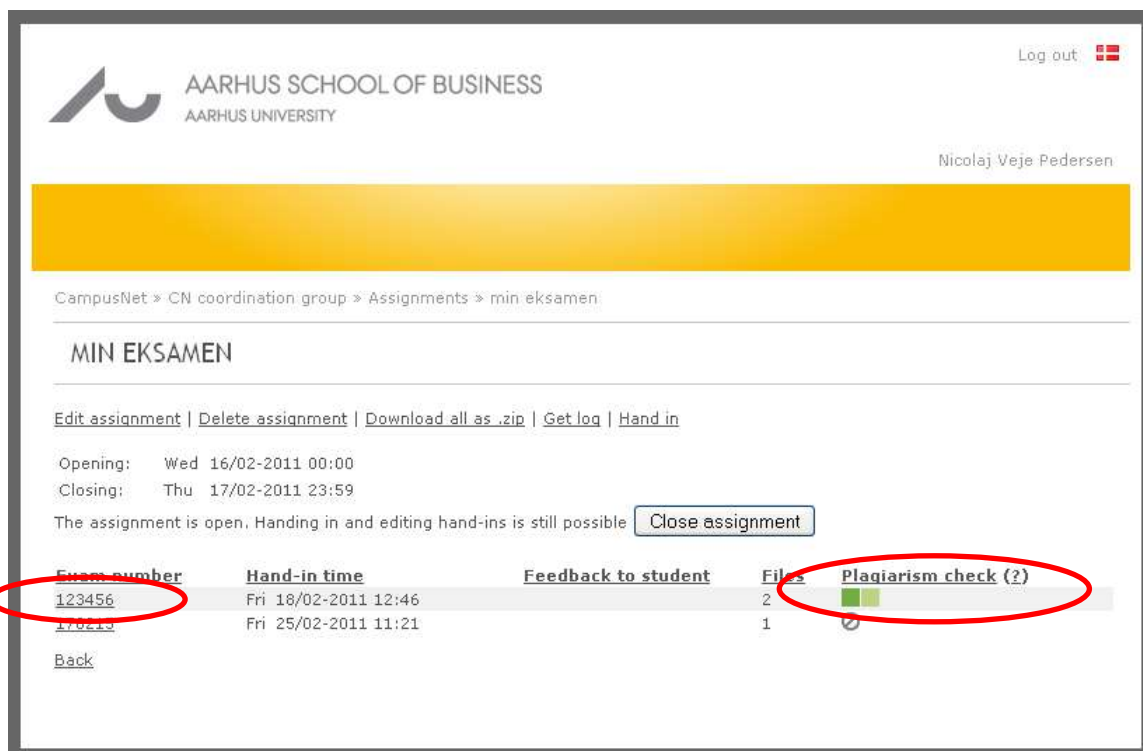
The plagiarism control

CampusNet/URKUND Integration - Automatic Control


Every paper submitted through the Assignments module in CampusNet will be controlled for plagiarism. The control occurs when the uploaded documents, after the deadline has been met, is automatically sent to URKUND who initiates the control. When a paper has been uploaded, URKUND may take up to 24 hours to control the document, although the typical response time is a couple of hours.

When the control is complete the result is displayed in the Assignments module, but it is only visible to the course administrators and authors and in the case of exams, examiners and censors. This control is anonymous and every student is indicated by his or her exam number only.

The result is displayed in the column 'Plagiarism check' where each individual document is assigned a color code indicating the level of plagiarism.



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Log out 

Nicolaj Veje Pedersen



CampusNet » CN coordination group » Assignments » min eksamen

MIN EKSAMEN

[Edit assignment](#) | [Delete assignment](#) | [Download all as .zip](#) | [Get log](#) | [Hand in](#)

Opening: Wed 16/02-2011 00:00
 Closing: Thu 17/02-2011 23:59

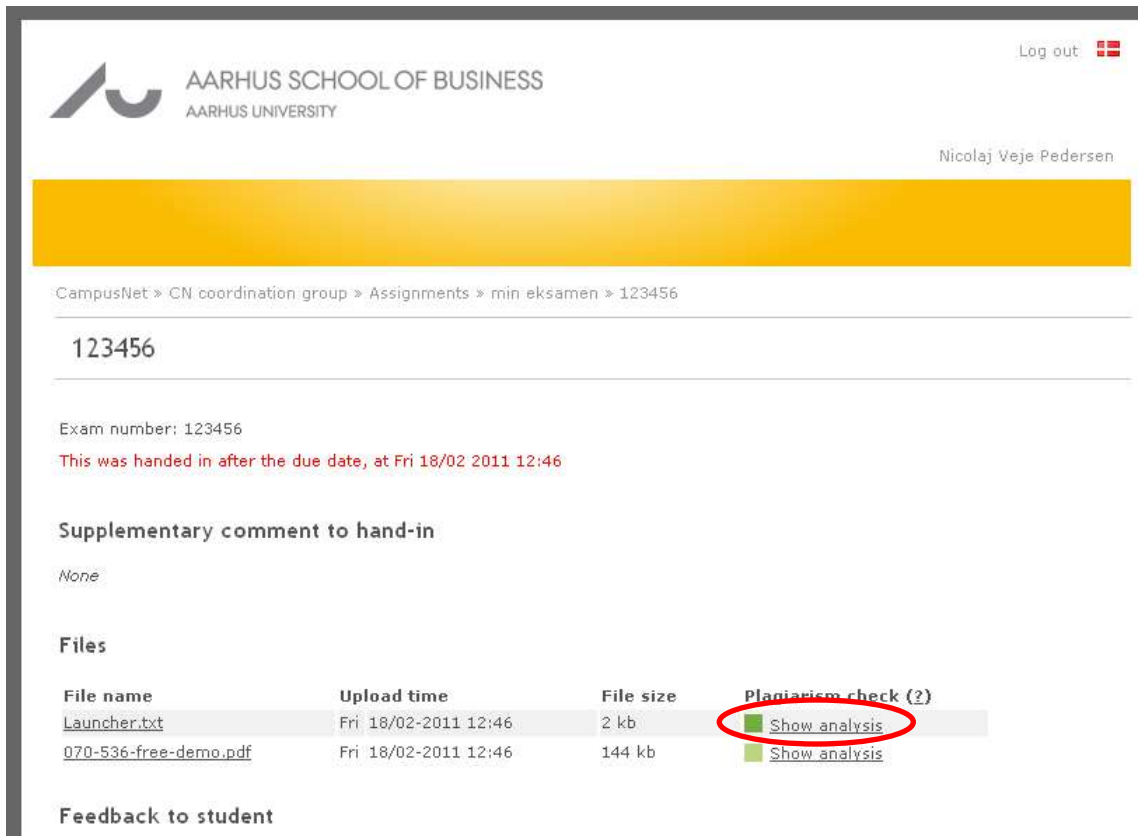
The assignment is open. Handing in and editing hand-ins is still possible

Exam number	Hand-in time	Feedback to student	Files	Plagiarism check (?)
123456	Fri 18/02-2011 12:46		2	
123456	Fri 25/02-2011 11:21		1	


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Ex 1: Plagiarism control results in the Assignments module

By clicking the respective exam numbers further information on each uploaded document as well as the actual analysis of each document can be accessed.



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Log out: 

Nicolaj Veje Pedersen

CampusNet » CN coordination group » Assignments » min eksamen » 123456

123456



Exam number: 123456

This was handed in after the due date, at Fri 18/02 2011 12:46

Supplementary comment to hand-in

None

Files

File name	Upload time	File size	Plagiarism check (?)
Launcher.txt	Fri 18/02-2011 12:46	2 kb	 Show analysis
070-536-free-demo.pdf	Fri 18/02-2011 12:46	144 kb	 Show analysis

Feedback to student

Ex 2: Analysis access in the Assignments module

The actual analysis of a given document is accessible by clicking on the 'Show analysis' button for each uploaded document. This analysis includes a percentage of plagiarism in the text and a breakdown of the text that clearly shows which parts of the text have been copied and the exact sources that have been plagiarized.

When you click the 'Show analysis' button a new window opens.

Analysis of the results

The results of the analysis are presented as shown below:



The screenshot displays the URKUND software interface. At the top, there is a navigation pane with a tree view showing document sections and their respective plagiarism percentages: 73%, 75%, 82%, 89%, 87%, and 100%. Below this, the main workspace is divided into two columns. The left column shows a document titled '#1:0' with a 75% plagiarism rate. The text in this column is highlighted in yellow. The right column shows the source document, also titled '#1:0' with a 75% plagiarism rate. The text in this column is also highlighted in yellow. The interface includes a search bar, a file list, and a navigation pane.

Ex 3: Analysis view

In the left column, the controlled document appears, broken into sections accompanied by a percentage rate showing what level of plagiarism is present in each section. In the right column, the exact sources that have been plagiarized are shown.

If you click on a selected section in the left side, the source in the right side will shift to the selected section.

A more thorough overview and description of the entire analysis tool can be found at the following link:

http://www.orkund.com/int/en/documents/Urkund_quickstart.pdf

A complete manual for the analysis tool can be found here:

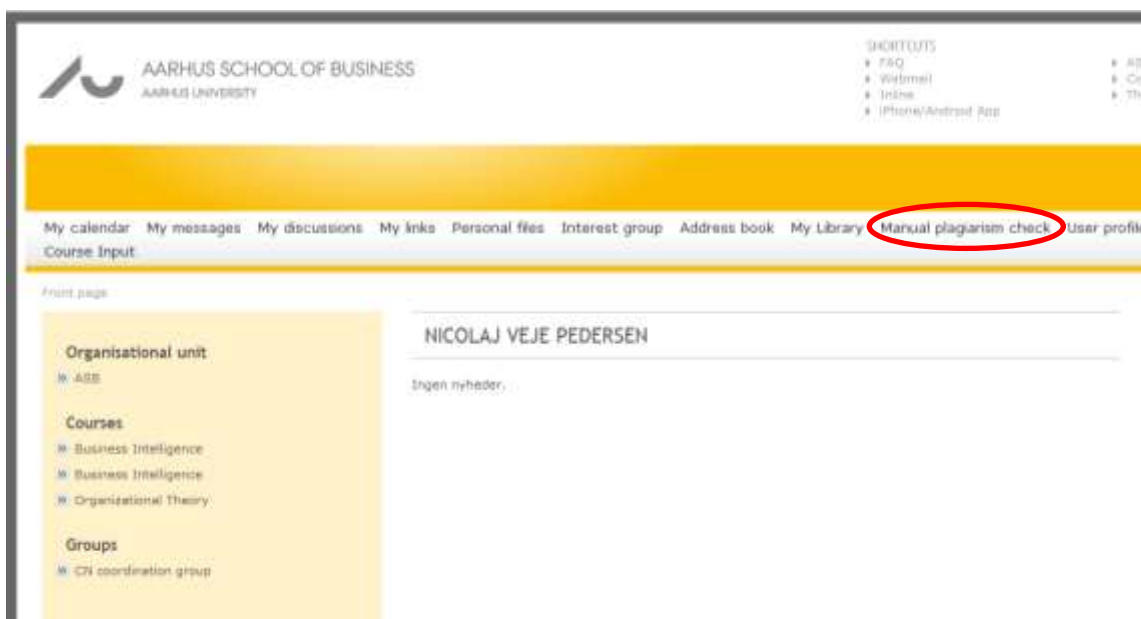
http://www.orkund.com/int/en/support_manualer.asp

CampusNet/URKUND Integration - Manual Control

Employees at Business and Social Sciences at Aarhus University also have the option of uploading a document directly to URKUND through CampusNet.

This function provides an easier alternative to the web-based interface URKUND itself provides and is intended for control of stand-alone documents the automatic control does not cover.

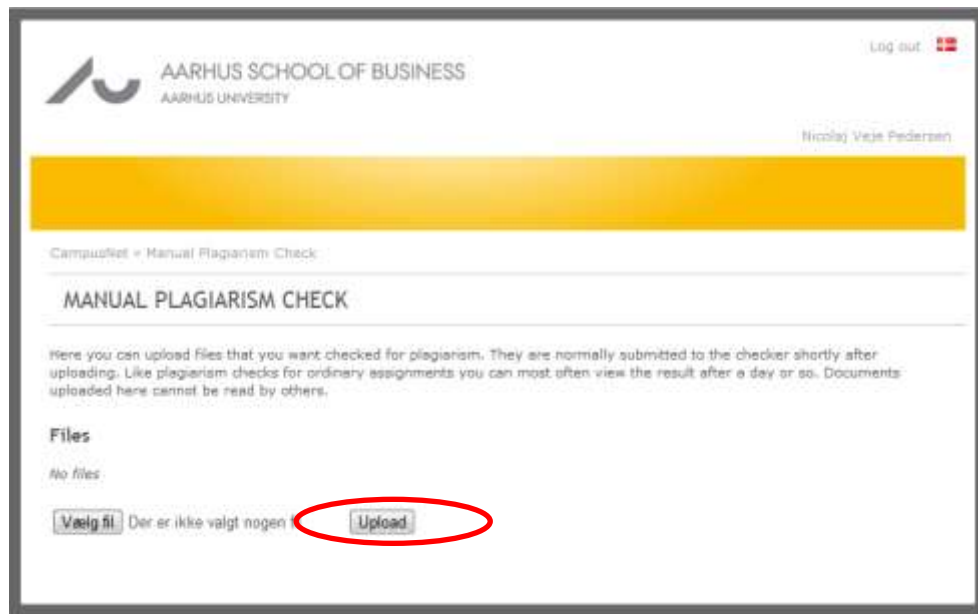
The manual plagiarism check is found in the topmost navigation pane in CampusNet as shown below.



Ex 4: The manual plagiarism control in CampusNet

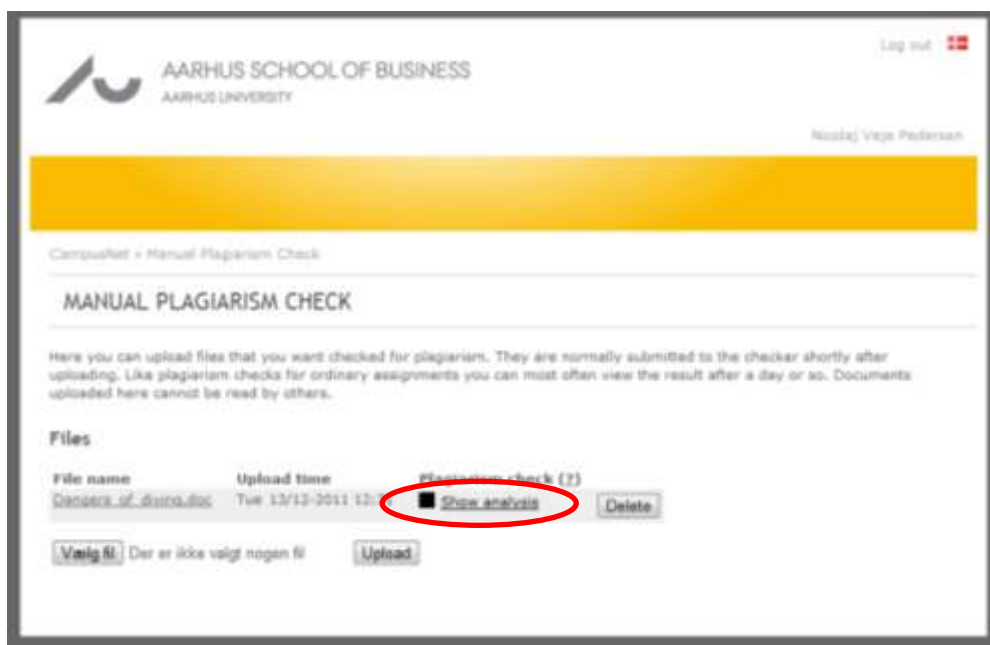
As is the case with the web-based URKUND interface, only you will be able to see the documents you uploaded and the results of the plagiarism check.

Please note, that documents checked this way are not added to URKUNDs archives. As such, they will not be part of the frame of reference for future papers. Essentially, this means that documents can be controlled using the manuel plagiarism check and still be controlled using the automatic control (without returning a resultat of 100% plagiarism due to the documents being compared to themselves). It can also be used to control confidential documents.



Ex 5: Uploading a file for the manual check

Uploading a document is as simple as choosing the file and pressing 'Upload'. When a document has been uploaded, URKUND may take up to 24 hours to control the document, although the typical response time is a couple of hours.



Ex 6: Analysis access for the manual check

The actual analysis of a given document is accessible by clicking on the 'Show analysis' button for the uploaded file(s). This analysis includes a percentage of plagiarism in the text and a breakdown of the text that clearly shows which parts of the text have been copied and the exact sources that have been plagiarized.

When you click the 'Show analysis' button a new window opens.

Analysis of the results

The results of the analysis are presented as shown below:



Ex 7: Analysis view

In the left column, the controlled paper appears, broken into sections accompanied by a percentage rate showing what level of plagiarism is present in each section. In the right column, the exact sources that have been plagiarized are shown.

If you click on a selected section in the left side, the source in the right side will shift to the selected section.

A more thorough overview and description of the entire analysis tool can be found at the following link:

http://www.orkund.com/int/en/documents/Orkund_quickstart.pdf

A complete manual for the analysis tool can be found here:

http://www.orkund.com/int/en/support_manualer.asp

URKUND Web Interface

Unlike using URKUND through CampusNet, an URKUND account must be created to use the URKUND Web Interface. Contact either the local BSS URKUND Administrator or URKUNDs global Support (see page 1 of this Quick Guide) to have an account created.

Once an account has been created, a confirmation of registration email containing a username, password and an account specific email (more on this later) will be sent to the user.

Upload document

There are two ways to upload a document to URKUNDs Web Interface: by mail or through URKUNDs website. Upload by mail may preferable when dealing with large documents.

Upload by mail

Along with the username and password, your URKUND account will also be assigned an email address unique to your account. The email address will typically look like this: *USERNAME.asb@analys.orkund.se* (the exact address can be found under the heading "The e-mail address you have been assigned and which you may convey to your students is:" in the confirmation email. To check a document for plagiarism, simply attach it to an empty email and send it to your assigned address.

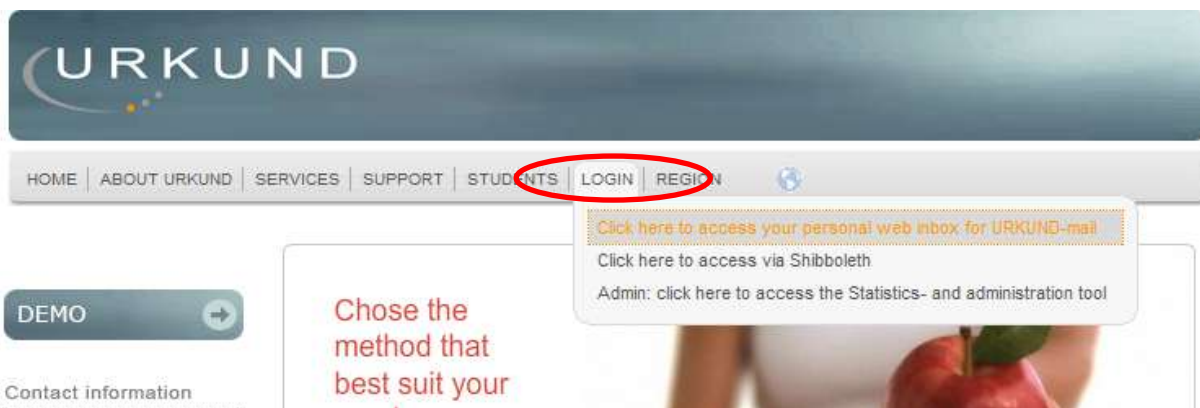
Please note that the mail must be COMPLETELY empty for the plagiarism control to work. There must be no signature or images , no text and no subject in the email.

Once the empty mail with the attached file has been sent, a confirmation that the document has been sent to URKUND will be received.

Upload through the URKUND website.

It is also possible to upload the document or a text fragment directly to the URKUND website

www.orkund.com

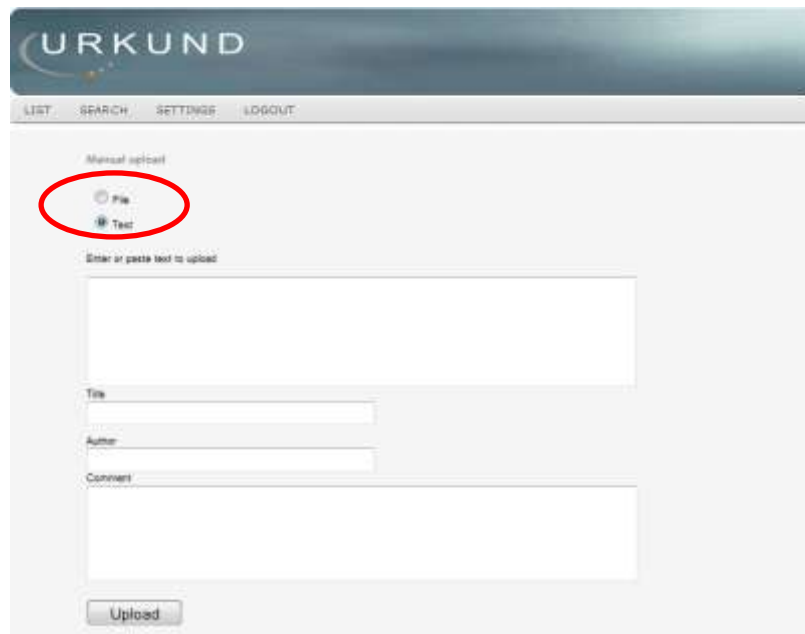


Ex 8: Logging on to URKUNDs website

To upload a document you must first log on the website. To log on, go to the 'Login' heading in the topmost navigation pane and click 'Click here to access your personal web inbox for URKUND-mail'. A login box will then open for you to enter your username and password.

A screenshot of the URKUND login form. The form is titled 'Login' and contains two input fields: 'Username' and 'Password'. Below the input fields is a 'Login' button and a link that reads 'Lost your account username and password?'. The form is set against a light gray background.

Click 'Search' in the topmost navigation pane and select 'File'. You will then be able to choose the file to be uploaded, as well as type in an author or a comment. Clicking 'Upload' at the bottom of the page will finalize the upload.



Ex 9: Uploading a file or a text fragment.

If you do not want to analyze an entire document, sections of a document can be analyzed by choosing 'Text' instead of 'File'. This will enable you to copy-paste the desired text into the box 'Enter or paste text to upload'. When uploading text fragments, it may be a particular good idea to type in title- and author information for the text fragment, as this may make it easier to find and manage the results subsequently.

Once a document or text fragment has been uploaded it will appear on the website under the heading 'List' in the upper navigation pane.

Analysis of the results

No matter which type of upload is used, URKUND may take up to 24 hours to control the document, although the typical response time is a couple of hours. Once the control is complete you will receive an email stating that URKUND has processed the document. This email will contain a summary of the amount of plagiarism detected and the length of the largest plagiarized section, as well as a direct link to a further analysis of the result. The result will also be accessible through 'List' on the URKUND webpage.

The results of the analysis are presented as shown below:



Ex 10: Analysis view

In the left column, the controlled paper appears, broken into sections accompanied by a percentage rate showing what level of plagiarism is present in each section. In the right column, the exact sources that have been plagiarized are shown.

If you click on a selected section in the left side, the source in the right side will shift to the selected section.

A more thorough overview and description of the entire analysis tool can be found at the following link:

http://www.orkund.com/int/en/documents/Orkund_quickstart.pdf

A complete manual for the analysis tool can be found here:

http://www.orkund.com/int/en/support_manual.asp