**Aarhus University**

**The Election Committee**

### Election circular

Circular of 8 September 2023 regarding the calling of elections at Aarhus University in autumn 2023

The election circular is determined in accordance with the by-laws of Aarhus University approved by the Board 28 May 2021 and by the Minister for Science, Innovation and Higher Education on 22 June 2021.

The election circular is also determined in accordance with Aarhus University’s election rules of 21 May 2022.

**ARTICLE 1**

**General rules and regulations for holding elections**

1.1.

Elections are held to the Aarhus University Board, the academic councils, the PhD committees and the boards of studies.

Article 4 states which election groups have voting rights to the individual bodies.

1.2

Individuals who fall under one of the election groups mentioned in Article 3 on 1 October 2023 or the time at which the election is held are set up in the e-vote system and are thereby entitled to vote and are eligible for election. Individuals who are on leave for a period of more than 12 months on 1 October 2023 or on the date of the election are not set up in the e-vote system and are thereby not entitled to vote or eligible for election.

1.3

Elections are based on lists according to a system of proportional representation with the option of forming list pacts and electoral pacts.

Elections are held electronically. All ballots are secret.

1.4

The Election Committee’s notices regarding the election circular are legally binding and published at www.au.dk/election.

**ARTICLE 2**

**Deadlines**

2.1

The following deadlines have been set for nomination, objections, voting, etc. in connection with elections to the collegial bodies.

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| **Schedule for autumn 2023 elections at Aarhus University** |
| Monday 14 August 2023  Deadline for the faculties to inform staff and students on how these bodies should be composed with regard to the number of mandates, representation areas etc. for the individual election groups. |
| Tuesday 15 August - Friday 8 September 2023  Drafting of election circular including comments from faculties on text. |
| Wednesday 20 September 2023  Meeting session of the Elections Committee and approval of final version of circular. |
| Thursday 21 September 2023  The election circular is published at www.au.dk/valg. |
| Sunday 1 October 2023  Cut-off date for voting rights and eligibility. |
| Monday 2 October 2023  All voters can from this date by logging onto the e-election system check their voting rights. Any objections must be sent to the Election Secretariat. |
| Thursday 5 October 2023 at 16:00  Deadline for objections to voting rights. |
| Friday 6 October 2023 at 9:00  Period for nomination of candidates begins. |
| Thursday 12 October 2023 at 12:00 noon  Deadline for nomination of candidates. |
| Friday 27 October 2023 at 12:00 noon  Deadline for entering into list pacts and electoral pacts. |
| Monday 30 October 2023  Candidate lists are published at [www.au.dk/valg](http://www.au.dk/valg) to allow objections to be lodged. |
| Monday 30 October 2023  The campaign period begins and runs until the week after the election. |
| Monday 30 October 2023  List pacts and electoral pacts are published. |
| Wednesday 1 November 2023  Cut-off date for voting rights and eligibility |
| Monday 6 November 2023 at 12:00 noon  Deadline for objections to candidates as well as list pacts and electoral pacts. |
| Tuesday 7 November 2023  Announcement of cancellation of elections in case of uncontested elections. Posted at www.au.dk/valg. |
| Tuesday 7 November 2023  Final lists of candidates posted at www.au.dk/valg. |
| Monday 13 November at 9:00 - Thursday 16 November 2023 at 16:00  Elections held. |
| Friday 17 November 2023  Votes counted. |
| Tuesday 21 November 2023  Deadline for announcement of election results. However, the election results will be announced as soon as they are known. |
| Tuesday 28 November 2023 at 12:00 noon  Deadline for complaints regarding the elections. |
| Thursday 1 February 2024  Newly elected members take up office. |

**ARTICLE 3**

**Election groups**

The electorate is divided into five election groups:

3.1

Election group I (full-time academic staff and teachers) comprises staff members working 18½ hours per week or more in positions covered by the ministry's memorandum on the job structure for academic staff, and not defined in the memorandum as part-time positions. Clinical professors and clinical associate professors are considered the equivalent of full-time academic staff whose main job is at the university. The election group comprises staff members covered by the job structure relating to the Bachelor of Engineering and export engineer degree programmes.

3.2

Election group II (part-time academic staff and lecturers) comprises other staff members covered by the ministry's memorandum on the job structure for academic staff, and whose employment involves a minimum of 100 salaried hours during the semester in which the election is called, or 200 salaried hours in all during the academic year in question. Clinical instructors in dentistry, including senior clinical instructors of dentistry regardless of weekly working hours, belong to the group of part-time academic staff and lecturers. The election group includes teaching assistants and specialist teachers at the Department of Dentistry and Oral Health, regardless of weekly working hours.

3.3

Election group III (technical and administrative staff) comprises all technical and administrative staff members working an agreed minimum of 18½ hours per week. Election group III representatives elected to academic councils have observer status.

3.4

Election group IV (students) comprises students enrolled at the university in full-time degree programmes. PhD students who do not fall under Election Group I because of their employment situation belong to Election Group IV.

3.5

Election group V (part-time students) comprises students enrolled at the university in part-time degree programmes.

3.6

PhD students who are normally included in Election Group I are considered as belonging to Election Group IV as far as election to PhD committees is concerned.

**ARTICLE 4**

**Bodies, election groups, number of mandates**

4.1

For each body, election group and representation area (where relevant), the number of mandates specified in the following overview applies:

**The Board**

For the board one technical administrative staff representative and two scientific staff representatives are elected.

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| **The Board** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | Area of Representation (where relevant) | | | | |  | | |  | | |
| 2 | | I |  | | The Board | | | | |  | | |  | | |
| 1 | | III |  | | The Board | | | | |  | | |  | | |
| **The Faculty of Arts** | | | | | | | | | | | | | | |
| Central elections to one academic council, one PhD committee and four boards of study will be held at the Faculty of Arts. | | | | | | | | | | | | | | |
| **Academic Council, Arts** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | | |  | | |  | | |
| 3 | | I |  | | | School of Culture and Society | | | |  | | |  | | |
| 3 | | I |  | | | Danish Institute of Education | | | |  | | |  | | |
| 3 | | I |  | | | School of Communication and Culture | | | |  | | |  | | |
| 2 | | I |  | | | Employed PhD Students at Arts | | | |  | | |  | | |
| 3 | | III |  | | | Technical and Administrative Staff at Arts | | | |  | | |  | | |
| 3 | | IV |  | | | Students at Arts | | | |  | | |  | | |
| **PhD Committee, Arts** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | | |  | | |  | | |
| 2 | | I |  | | | School of Culture and Society | | | |  | | |  | | |
| 2 | | I |  | | | Danish School of Education | | | |  | | |  | | |
| 2 | | I |  | | | School of Communication and Culture | | | |  | | |  | | |
| 2 | | IV |  | | | School of Culture and Society | | | |  | | |  | | |
| 2 | | IV |  | | | Danish School of Education | | | |  | | |  | | |
| 2 | | IV |  | | | School of Communication and Culture | | | |  | | |  | | |
| **Board of Studies of Culture and Society** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | | |  | | |  | | |
| 1 | | I |  | | | Philosophy and History of Ideas | | | |  | | |  | | |
| 1 | | I |  | | | The Study of Religion | | | |  | | |  | | |
| 1 | | I |  | | | History and Classical Studies | | | |  | | |  | | |
| 1 | | I |  | | | Anthropology and Human Security | | | |  | | |  | | |
| 2 | | I |  | | | Global Studies | | | |  | | |  | | |
| 1 | | I |  | | | Archaeology | | | |  | | |  | | |
| 1 | | IV, V |  | | | Philosophy and History of Ideas | | | |  | | |  | | |
| 1 | | IV, V |  | | | The Study of Religion | | | |  | | |  | | |
| 1 | | IV, V |  | | | History and Classical Studies | | | |  | | |  | | |
| 1 | | IV, V |  | | | Anthropology and Human Security | | | |  | | |  | | |
| 2 | | IV, V |  | | | Global Studies | | | |  | | |  | | |
| 1 | | IV, V |  | | | Archaeology | | | |  | | |  | | |
| **Board of Studies of Education** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | | |  | | |  | | |
| 1 | | I |  | | | General Education and Philosophy of Education | | |  | | |  | | |
| 1 | | I |  | | | Educational Theory and Curriculum Studies | | |  | | |  | | |
| 1 | | I |  | | | Educational Psychology | | |  | | |  | | |
| 1 | | I |  | | | Educational Anthropology | | |  | | |  | | |
| 1 | | I |  | | | Educational Sociology | | |  | | |  | | |
| 1 | | I |  | | | Education Science | | |  | | |  | | |
| 1 | | IV, V |  | | | General Education and Philosophy of Education | | |  | | |  | | |
| 1 | | IV, V |  | | | Educational Theory and Curriculum Studies | | |  | | |  | | |
| 1 | | IV, V |  | | | Educational Psychology | | |  | | |  | | |
| 1 | | IV, V |  | | | Educational Anthropology | | |  | | |  | | |
| 1 | | IV, V |  | | | Educational Sociology | | |  | | |  | | |
| 1 | | IV, V |  | | | Education Science | | |  | | |  | | |
| **Board of Studies of Communication and Culture** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 1 | | I |  | | | Digital Design and Information Studies | | |  | | |  | | |
| 1 | | I |  | | | Media Studies and Journalism | | |  | | |  | | |
| 1 | | I |  | | | Dramaturgy and Musicology | | |  | | |  | | |
| 1 | | I |  | | | Art History, Aesthetics & Culture and Museology | | |  | | |  | | |
| 1 | | I |  | | | Comparative Literature and Rhetoric | | |  | | |  | | |
| 1 | | I |  | | | Scandinavian Studies and Experience Economy | | |  | | |  | | |
| 1 | | I |  | | | Linguistics, Cognitive Science and Semiotics | | |  | | |  | | |
| 1 | | I |  | | | English | | |  | | |  | | |
| 1 | | I |  | | | German and Roman Languages | | |  | | |  | | |
| 1 | | IV, V |  | | | Digital Design and Information Studies | | |  | | |  | | |
| 1 | | IV, V |  | | | Media Studies and Journalism | | |  | | |  | | |
| 1 | | IV, V |  | | | Dramaturgy and Musicology | | |  | | |  | | |
| 1 | | IV, V |  | | | Art History, Aesthetics & Culture and Museology | | |  | | |  | | |
| 1 | | IV, V |  | | | Comparative Literature and Rhetoric | | |  | | |  | | |
| 1 | | IV, V |  | | | Scandinavian Studies and Experience Economy | | |  | | |  | | |
| 1 | | IV, V |  | | | Linguistics, Cognitive Science and Semiotics | | |  | | |  | | |
| 1 | | IV, V |  | | | English | | |  | | |  | | |
| 1 | | IV, V |  | | | German and Roman Languages | | |  | | |  | | |
| **Board of Studies of Theology** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 3 | | I |  | | | Theology | | |  | | |  | | |
| 3 | | IV, V |  | | | Theology | | |  | | |  | | |
| **Faculty of Natural Sciences** | | | | | | | | | | | | | | |
| Central elections to one academic council, one PhD committee and one board of studies will be held at the Faculty of Natural Sciences. | | | | | | | | | | | | | | |
| **Academic Council, Natural Sciences** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 1 | | I |  | | | Department of Biology | | |  | | |  | | |
| 1 | | I |  | | | Department of Computer Science | | |  | | |  | | |
| 1 | | I |  | | | Department of Physics and Astronomy | | |  | | |  | | |
| 1 | | I |  | | | Department of Geoscience | | |  | | |  | | |
| 1 | | I |  | | | Department of Chemistry | | |  | | |  | | |
| 1 | | I |  | | | Department of Mathematics | | |  | | |  | | |
| 1 | | I |  | | | Department of Molecular Biology and Genetics and BiRC | | |  | | |  | | |
| 1 | | I |  | | | iNANO | | |  | | |  | | |
| 2 | | I |  | | | Employed PhD students at Natural Sciences | | |  | | |  | | |
| 3 | | III |  | | | Technical and administrative staff (TAP) at Natural Sciences | | |  | | |  | | |
| 1 | | IV |  | | | Biology, Molecular Biology, Molecular Medicine,  Msc: Bioinformatics | | |  | | |  | | |
| 1 | | IV |  | | | Mathematics, Mathematics-Economics, Computer Science, IT Product Development, Data Science,  MSc: Statistics, Science Studies | | |  | | |  | | |
| 1 | | IV |  | | | Physics, Nanoscience, Chemistry, Medicinal Chemistry,  BSc: Geoscience,  MSc: Astronomy, Geophysics, Geology | | |  | | |  | | |
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| **PhD Committee, Natural Sciences** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 1 | | I |  | | | Department of Biology and Department of Molecular Biology and Genetics | | |  | | |  | | |
| 1 | | I |  | | | Department of Chemistry and iNANO | | |  | | |  | | |
| 1 | | I |  | | | Department of Physics and Astronomy and Department of Geoscience | | |  | | |  | | |
| 1 | | I |  | | | Department of Computer Science and Department of Mathematics | | |  | | |  | | |
| 1 | | IV |  | | | Department of Molecular Biology and Genetics | | |  | | |  | | |
| 1 | | IV |  | | | Department of Biology | | |  | | |  | | |
| 1 | | IV |  | | | Department of Chemistry | | |  | | |  | | |
| 1 | | IV |  | | | Department of Physics and Astronomy | | |  | | |  | | |
| 1 | | IV |  | | | iNANO | | |  | | |  | | |
| 1 | | IV |  | | | Department of Computer Science | | |  | | |  | | |
| 1 | | IV |  | | | Department of Geoscience | | |  | | |  | | |
| 1 | | IV |  | | | Department of Mathematics | | |  | | |  | | |
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| **Board of Studies, Natural Sciences** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 6 | | I | | |  | | | VIP at Natural Sciences |  | | |  | | |
| 1 | | IV,V |  | | | Biology | | |  | | |  | | |
| 1 | | IV,V |  | | | Molecular Biology, Molecular Medicine  Msc: Bioinformatics | | |  | | |  | | |
| 1 | | IV,V |  | | | Mathematics, Mathematics-Economics, Data Science,  MSc: Statistics, Science Studies | | |  | | |  | | |
| 1 | | IV,V |  | | | Computer Science, IT Product Development | | |  | | |  | | |
| 1 | | IV,V |  | | | Physics, Nanoscience,  BSc: Geoscience,  MSc: Astronomy, Geophysics, Geology | | |  | | |  | | |
| 1 | | IV,V |  | | | Chemistry, Medicinal Chemistry | | |  | | |  | | |
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| **Faculty of Technical Sciences**  At the Faculty of Health, central elections to one academic council, one PhD committee and two boards of studies will be held.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Academic Council, Technical Sciences** | | | | | | | No. of mandates | Election Group |  | Area of Representation (where relevant) |  |  | | 1 | I |  | Department of Agroecology |  |  | | 1 | I |  | Department of Ecoscience |  |  | | 1 | I |  | Department of Food Science |  |  | | 1 | I |  | Department of Animal and Veterinary Sciences |  |  | | 1 | I |  | Department of Environmental Science, DCE |  |  | | 1 | I |  | Department of Biological and Chemical Engineering |  |  | | 1 | I |  | Department of Mechanical and Production Engineering |  |  | | 1 | I |  | Department of Civil and Architectural Engineering |  |  | | 1 | I |  | Department of Electrical and Computer Engineering |  |  | | 1 | I |  | Center for Quantitative Genetics and Genomics (QGG) |  |  | | 2 | I |  | Employed PhD students at Technical Sciences |  |  | | 3 | III |  | Technical and administrative staff (TAP) at Technical Sciences |  |  | | 4 | IV |  | All students at Tech, incl. not-employed PhD students |  |  | | **PhD Committee, Technical Sciences** | | | | | | | No. of mandates | Election Group |  | Area of Representation (where relevant) |  |  | | 1 | I |  | Department of Biological and Chemical Engineering  Department of Civil and Architectural Engineering  Department of Electrical and Computer Engineering  Department of Mechanical and Production Engineering |  |  | | 1 | I |  | Department of Environmental Science, Department of Ecoscience |  |  | | 1 | I |  | Department of Agroecology, Center for Quantitative Genetics and Genomics |  |  | | 1 | I |  | Department of Food Science, Department of Animal and Veterinary Sciences |  |  | | 1 | IV |  | Department of Biological and Chemical Engineering  Department of Civil and Architectural Engineering  Department of Electrical and Computer Engineering  Department of Mechanical and Production Engineering |  |  | | 1 | IV |  | Department of Environmental Science, Department of Ecoscience |  |  | | 1 | IV |  | Department of Agroecology, Center for Quantitative Genetics and Genomics |  |  | | 1 | IV |  | Department of Food Science, Department of Animal and Veterinary Sciences |  |  | |  |  |  |  |  |  | | **Board of Studies for Agriculture, Food and Veterinary Science (BSA)** | | | | | | | No. of mandates | Election Group |  | Area of Representation (where relevant) |  |  | | 2 | I |  | Department of Animal and Veterinary Sciences, Center for Quantitative Genetics and Genomics |  |  | | 1 | I |  | Department of Agroecology |  |  | | 1 | I |  | Department of Food Science |  |  | | 3 | IV |  | Msc: Agrobiology, Agro-Environmental Management, Soils and Global Change, Sustainable Animal Nutrition and Feeding  Bsc: Agrobiology |  |  | | 1 | IV |  | Msc: Molecular Nutrition and Food Technology |  |  | |  |  |  |  |  |  | | **Board of Studies for Engineering Sciences (BSE)** | | | | | | | No. of mandates | Election Group |  | Area of Representation (where relevant) | | 1 | I |  | Department of Biological and Chemical Engineering | | 1 | I |  | Department of Civil and Architectural Engineering | | 1 | I |  | Department of Electrical and Computer Engineering | | 1 | I |  | Department of Mechanical and Production Engineering | | 1 | IV |  | Msc: Biotechnology and Chemical Engineering,  Bsc: Chemical Engineering, Biotechnology.  BEng: Chemical Engineering, Biotechnology, Food Technology | | 1 | IV |  | Msc: Civil and Architectural Engineering  Bsc: Civil and Architectural Engineering  Beng: Civil and Structural Engineering, Architectural Engineering) | | 1 | IV |  | Msc: Computer Engineering, Electrical Engineering, Biomedical Engineering  Bsc: Computer Engineering, Electrical Engineering  Beng: Electronics (Aarh/Hern.), Software Technology, Electrical Power Engineering (Aarh./Hern.), Healthcare Tech | | 1 | IV |  | Msc: Mechanical Engineering,  Bsc: Mechanical Engineering,  Beng: Mechanical Engineering Aarhus, Mechanical Engineering Herning |   **Faculty of Health** | | | | | | | | | | | | | | |
| At the Faculty of Health, central elections to one academic council, one PhD committee and six boards of studies will be held. | | | | | | | | | | | | | | |
| **Academic Council, Health** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 3 | | I |  | | | Department of Biomedicine | | |  | | |  | | |
| 3 | | I |  | | | Department of Clinical Medicine | | |  | | |  | | |
| 2 | | I |  | | | Department of Public Health | | |  | | |  | | |
| 2 | | I |  | | | Department of Dentistry and Oral Health | | |  | | |  | | |
| 1 | | I |  | | | Department of Forensic Medicine | | |  | | |  | | |
| 1 | | I |  | | | Employed PhD students at Health | | |  | | |  | | |
| 3 | | III |  | | | Technical and administrative staff at Health | | |  | | |  | | |
| 1 | | IV |  | | | Non-employed PhD students at Health | | |  | | |  | | |
| 2 | | IV |  | | | The Medicine degree programme | | |  | | |  | | |
| 1 | | IV |  | | | The degree programme in Sport Science, in Public Health, in Health science, in Optometry and Visual Science, in Nursing and in Clinical Nursing | | |  | | |  | | |
| 1 | | IV |  | | | The degree programmes in Dental Surgery, in Dental Hygiene and in Clinical Dental Technicians | | |  | | |  | | |
| **PhD Committee, Health** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 2 | | I |  | | | Department of Biomedicine | | |  | | |  | | |
| 2 | | I |  | | | Department of Clinical Medicine | | |  | | |  | | |
| 2 | | I |  | | | Department of Public Health, Department of Forensic Medicine | | |  | | |  | | |
| 1 | | I |  | | | Department of Dentistry and Oral Health | | |  | | |  | | |
| 6 | | IV |  | | | Employed and non-employed PhD students at Health | | |  | | |  | | |
| **Board of Studies, Medicine** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 2 | | I |  | | | Department of Biomedicine | | |  | | |  | | |
| 3 | | I |  | | | Department of Clinical Medicine, Department of Forensic Medicine | | |  | | |  | | |
| 1 | | I |  | | | Department of Public Health | | |  | | |  | | |
| 6 | | IV |  | | | The Medicine degree programme (Department of Biomedicine, Department of Clinical Medicine, Department of Public Health, Department of Forensic Medicine) | | |  | | |  | | |
| **Board of Studies, Health Sciences** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 1 | | I, II |  | | | Department of Clinical Medicine | | |  | | |  | | |
| 4 | | I, II |  | | | Department of Public Health | | |  | | |  | | |
| 2 | | IV |  | | | MSc in Health Science | | |  | | |  | | |
| 2 | | IV, V |  | | | Master’s degree in Nursing, Master of Clinical Nursing | | |  | | |  | | |
| 1 | | IV |  | | | MSc in Optometry and Visual Science | | |  | | |  | | |
| **Board of Studies, Public Health** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 3 | | I |  | | | Department of Public Health | | |  | | |  | | |
| 1 | | I |  | | | Department of Political Science, Aarhus BSS | | |  | | |  | | |
| 4 | | IV |  | | | The Public Health Science Degree programme | | |  | | |  | | |
| **Board of Studies, Sport Science** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 4 | | I |  | | | Department of Public Health | | |  | | |  | | |
| 4 | | IV |  | | | The Sport Science degree programme | | |  | | |  | | |
| **Board of Studies, Odontology** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 4 | | I |  | | | Odontology | | |  | | |  | | |
| 1 | | II |  | | | Odontology | | |  | | |  | | |
| 5 | | IV |  | | | Dental Surgery programme | | |  | | |  | | |
| **Board of Studies, Oral Health** | | | | | | | | | | | | | | |
| No. Of mandates | | Election Group |  | | | Area of Representation (where relevant) | | |  | | |  | | |
| 3 | | II |  | | | Dental Hygiene | | |  | | |  | | |
| 2 | | II |  | | | Clinical Dental Technicians | | |  | | |  | | |
| 3 | | IV |  | | | Dental Hygiene | | |  | | |  | | |
| 2 | | IV |  | | | Clinical Dental Technicians | | |  | | |  | | |
|  | |  |  | | |  | | |  | | |  | | |
| **Aarhus BSS**  At Aarhus BSS, central elections will be held to one academic council, one PhD committee, seven boards of studies, one Graduate Diploma board of studies and one MBA board of studies. | | | | | | | | | | | | | | |
| **Academic Council, Aarhus BSS** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 2 | | I |  | | | Department of Management | | |  | | |  | | |
| 2 | | I |  | | | Department of Economics | | |  | | |  | | |
| 2 | | I |  | | | Department of Law | | |  | | |  | | |
| 2 | | I |  | | | Department of Political Science | | |  | | |  | | |
| 2 | | I |  | | | Department of Psychology and Behavioral Sciences | | |  | | |  | | |
| 2 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 2 | | I |  | | | Employed PhD students at Aarhus BSS | | |  | | |  | | |
| 3 | | III |  | | | Technical and administrative staff at Aarhus BSS | | |  | | |  | | |
| 4 | | IV |  | | | Students at Aarhus BSS | | |  | | |  | | |
| **PhD Committee, Aarhus BSS** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 1 | | I |  | | | Department of Management | | |  | | |  | | |
| 1 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 1 | | I |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 1 | | I |  | | | Department of Law | | |  | | |  | | |
| 1 | | I |  | | | Department of Political Science | | |  | | |  | | |
| 1 | | I |  | | | Department of Psychology and Behavioural Sciences | | |  | | |  | | |
| 1 | | I |  | | | Social Sciences and Business | | |  | | |  | | |
| 1 | | IV |  | | | Management | | |  | | |  | | |
| 1 | | IV |  | | | Business Development and Technology | | |  | | |  | | |
| 1 | | IV |  | | | Economics and Business Economics | | |  | | |  | | |
| 1 | | IV |  | | | Law | | |  | | |  | | |
| 1 | | IV |  | | | Political Science | | |  | | |  | | |
| 1 | | IV |  | | | Psychologi and Behavioural Sciences | | |  | | |  | | |
| 1 | | IV |  | | | Social Sciences and Business | | |  | | |  | | |
| **Board of Studies for Economics and Business Administration** | | | | | | | | | | | | | | |
| No. Of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 2 | | I |  | | | Department of Management | | |  | | |  | | |
| 2 | | I |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 1 | | I |  | | | Department of Law | | |  | | |  | | |
| 1 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 4 | | IV, V |  | | | BSc and MSc in Economics and Business Administration and MSc in Business Economics and Auditing in Aarhus | | |  | | |  | | |
| 1 | | IV |  | | | BSc and MSc in Economics and Business Administration in Herning | | |  | | |  | | |
| 1 | | IV |  | | | Business Administration (elective course) and Business Administration (Msc) | | |  | | |  | | |
| **Board of Studies for Business Communication and It** | | | | | | | | | | | | | | |
| No. Of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 2 | | I |  | | | Department of Management | | |  | | |  | | |
| 2 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 4 | | IV, V |  | | | Cand.it./Master in it, BAMMC and MACC | | |  | | |  | | |
|  | |  |  | | |  | | |  | | |  | | |
| **Board of Studies for Economics and Management** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 3 | | I |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 1 | | I |  | | | Department of Political Science | | |  | | |  | | |
| 3 | | IV |  | | | Economics (oecon) | | |  | | |  | | |
| 1 | | IV |  | | | Public Policy | | |  | | |  | | |
| **Board of Studies for Law** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 5 | | I |  | | | Department of Law | | |  | | |  | | |
| 1 | | I |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 4 | | IV,V |  | | | Law and Master of Taxation | | |  | | |  | | |
| 2 | | IV |  | | | BSc in Business Administration and Commercial Law, MSc in Economics and Business Administration | | |  | | |  | | |
| **Board of Studies for Political Science** | | | | | | | | | | | | | | |
| No. Of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 4 | | I |  | | | Department of Political Science | | |  | | |  | | |
| 3 | | IV |  | | | Political Science | | |  | | |  | | |
| 1 | | IV |  | | | Social Science | | |  | | |  | | |
| **Board of Studies for Psychology** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 4 | | I |  | | | Department of Psychology and Behavioural Sciences | | |  | | |  | | |
| 4 | | IV,V |  | | | Psychology and Master in Drugs | | |  | | |  | | |
| **Board of Studies for Business Development and Technology** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 3 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 1 | | IV |  | | | Bachelor of Engineering: Business Development (BDE) | | |  | | |  | | |
| 1 | | IV |  | | | Bachelor of Engineering: Global Management and Manufacturing | | |  | | |  | | |
| 1 | | IV, V |  | | | MSc in Engineering: Technology-based Business Development | | |  | | |  | | |
| **Board of Studies for Graduate Diploma** | | | | | | | | | | | | | | |
| No. of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 1 | | I |  | | | Department of Management | | |  | | |  | | |
| 1 | | I |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 1 | | I |  | | | Department of Law | | |  | | |  | | |
| 1 | | I |  | | | Department of Business Development and Technology | | |  | | |  | | |
| 4 | | V |  | | | HD (Graduate Diploma) at Aarhus BSS excl. single courses | | |  | | |  | | |
| **Board of Studies for MBA Degree** | | | | | | | | | | | | | | |
| No. Of mandates | | Election Group |  | | | Area of Representation | | |  | | |  | | |
| 2 | | I,II |  | | | Department of Economics and Business Economics | | |  | | |  | | |
| 2 | | I,II |  | | | Department of Management | | |  | | |  | | |
| 4 | | V |  | | | MBA degree programme | | |  | | |  | | |

**ARTICLE 5**

**Election periods**

5.1.

The Board: Election Group I serves in the period 1 February 2024 – 31 January 2028

Election Group III serves in the period 1 February 2024 – 31 January 2028

The academic councils: Election Group I serves in the period 1 February 2024 – 31 January 2028

Election Group I (employed PhD students) serve in the period 1 February 2024 – 31 January 2026

Election Group III serves in the period 1 February 2024 – 31 January 2028

Election Group IV serves in the period 1 February 2024 – 31 January 2025.

PhD committees: Election Group I serves in the period 1 February 2024 – 31 January 2027

Election Group IV serves in the period 1 February 2024 – 31 January 2025.

Boards of studies Election Group I and II serve in the period 1 February 2024 – 31 January 2027

Election Groups IV and V serve in the period 1 February 2024 – 31 January 2025.

##### ARTICLE 6

**Election lists**

6.1

The Election Committee is responsible for setting up individuals entitled to vote in the e-election on the basis of their place of employment or enrolment as of 1 October 2023. The name and election group of each eligible voter is to be listed, along with an overview of the elections he or she is eligible to participate in. Students who are enrolled in a full-time degree programme with a supplementary subject are eligible to vote in elections related to their main subject. Students who are enrolled in a Bachelor's degree programme and who are at the same time temporarily enrolled in a Master’s degree programme are eligible to vote in elections related to their Master’s degree programme. If a student wishes to participate in an election related to his or her supplementary subject or the Bachelor’s degree programme rather than the Master’s degree programme, the Election Secretariat must be informed after 2 October 2023 and before 5 October 2023 at 16.00. Though no changes in the placement of voting rights may be demanded after this date, the e-election system will be updated with the names of persons who fall within one of the election groups named in Article 3 as of 1 November 2023.

6.2

Eligible voters can check their voting rights by logging on the election system at www.au.dk/valg.

All eligible voters have the right to raise objections about errors in the election lists with regard to their own situation. Objections must be submitted using the form at www.au.dk/valg. Objections must be received by the Election Secretariat before 16.00 on 5 October 2023. It is the sender's responsibility to ensure that objections are delivered to the Election Secretariat in due time.

6.3

Voters who are eligible to vote in more than one area can inform the Election Secretariat where they wish to exercise their right to vote by 16.00 on 5 October 2023. If no such statement is made, the Election Committee decides where the right to vote is to be exercised.

6.4

No changes in the set-up of the e-election system can be demanded after 16.00 on 5 October 2023. However, the Election Committee will continue to correct any errors drawn to its attention for as long as it is practically possible. The lists will also be updated with the names of persons who belong to one of the election groups mentioned in Article 3 as of 1 November 2023.

6.5

No one who is not set up in the e-election system for a given area at the beginning of the election is entitled to vote in the election for the area in question.

**ARTICLE 7**

**Nomination of candidates**

7.1

Notification of candidate lists must be submitted electronically. Lists of candidates must be submitted by the list coordinator to the Election Secretariat by 12 October 2023 at 12.00 noon. It is the sender's responsibility to ensure that the list is delivered to the Election Secretariat in due time.

7.2

Lists of candidates are approved by the Election Committee and posted at www.au.dk/valg. The Election Committee is not responsible for publishing any additional information on behalf of candidates' supporters.

7.3

The order of the approved candidate lists is determined by a draw after expiry of the deadline for nominations and before publication of the candidate lists.

In case of open lists, candidates will be registered alphabetically by surname. In case of prioritized lists, candidates will be registered in the order they are listed.

7.4

Objections to published lists of candidates must be submitted to the Election Committee via the Election Secretariat in writing on the form at www.au.dk/valg by 6 November 2023 at 12:00 noon.

7.5

If so requested, approved lists of candidates will appear on the ballot with a name proposed by the submitters of the list to be approved by the Election Committee. Lists which are submitted without a proposed name will be assigned a name by the Election Committee.

**ARTICLE 8**

**List pacts and electoral pacts**

8.1

It is possible to form:

a) list pacts between individual lists

b) electoral pacts between individual lists and list pacts

c) electoral pacts between list pacts

8.2

List pacts and electoral pacts may be formed electronically in the e-election system. The list coordinator sends a request about list pact or electoral pact to all candidates of the list. If no one objects to the request no later than 6 November 2023 at 12:00 noon, the list pact or electoral pact has been formed.

8.3

Notification of list pacts and electoral pacts must be given to the Election Secretariat by 27 October 2023 at 12:00 noon. It is the sender's responsibility to ensure that notification is delivered to the Election Secretariat in due time.

8.4

These list pacts and electoral pacts are then approved by the Election Secretariat and posted at www.au.dk/valg.

8.5

Objections to published lists of candidates must be submitted to the Election Committee via the Election Secretariat in writing on the form at www.au.dk/valg by 6 November 2023 at 12.00 noon.

**ARTICLE 9**

**Cancellation of ballot**

9.1

If the number of candidates listed in an election area does not exceed the number of candidates to be elected, the ballot is cancelled pursuant to the election rules.

9.2

The Election Committee announces cancellations of ballots on 7 November 2023 at www.au.dk/valg.

**ARTICLE 10**

**The election**

10.1

The election will be held electronically in the period 13 November - 16 November 2023.

Votes should be cast at www.au.dk/valg. It is possible to vote from any computer with an internet connection. There is a guide to electronic voting at www.au.dk/valg.

The electronic ballot box is open from 13 November 2023 at 9:00 to 16 November 2023 at 16:00.

**ARTICLE 11**

**Vote count**

11.1

A report of the votes cast is printed out and the Elections Secretariat calculates the result of the elections.

**ARTICLE 12**

**Announcement of results**

12.1

The Election Committee announces the results of the elections and any draws, if applicable, at an Election Committee meeting 21 November 2023, by publishing them at www.au.dk/election and sending them to the collegial bodies. Deadline for publishing the result is 21 November 2023.

**ARTICLE 13**

**Election protocol**

13.1

When the votes have been tallied up, the chair of the Election Committee adds precise details regarding this to the election protocol, so that statements for each election provide details of how the votes were distributed among the different individuals and candidate lists, how the mandates were allotted to these in numerical order, what distribution number was used as a basis for each candidate list, how many personal votes were cast for the candidates, how the list votes were distributed among the candidates and which members were declared elected.

In addition to the final statement regarding the elections, the election protocol must contain details of the number of nomination lists submitted, the names of those nominated as well as list pacts and electoral pacts.

**ARTICLE 14**

**Complaints regarding elections**

14.1

Complaints about an election must be submitted in writing to the rector, who solicits a recommendation from the Election Committee and subsequently makes a decision regarding the matter.

The results of the elections will be published no later than 21 November 2023. The election results will however be announced as soon as they are known. The deadline for complaints is 28 November 2023 at 12:00 noon.

If a decision is made in favour of the complainant, and this ruling affects other individuals with voting rights, they must be informed of the decision and that they can complain about it within four working days (except Saturdays) of receiving the notice.

**ARTICLE 15**

**Election decision**

15.1

Provided no complaints have been submitted by the deadline stated in Article 14, or submitted complaints have been settled, the elections are regarded as finally decided.

Reservations are made concerning future amendments to the articles of association for Aarhus University.

On behalf of the Election Committee

Ole Terkelsen Jens Kristian Birthin

Chairman of the Election Committee The Election Secretariat

In the event of any inconsistency between the Danish and English language versions of the document, the Danish version prevails.