**Motivational email template**

This is a **template** which can be used by managers in their communication with the employees in order to inform about the election and to motivate potential candidates to stand for election.

Dear colleague,

The election of occupational health and safety representative to the occupational health and safety group for [AREA] is coming up. The election takes place on [DATE-TIME-PLACE].

Currently, the occupational health and safety group for [AREA] consists of [Name of manager] as manager and [Name of representative/s] as occupational health and safety representative.

The occupational health and safety group for [AREA] has focused particularly on [TOPIC] in the previous election period. [HERE, YOU CAN INCLUDE INFORMATION ABOUT THE RESULTS OR OTHER THINGS WHICH THE OCCUPATIONAL HEALTH AND SAFETY GROUP WISHES TO EMPHASISE].

As an occupational health and safety representative, you can make a difference. In the occupational health and safety group, managers and occupational health and safety representatives work together as partners. Together, we structure the preventive initiatives, and we are an essential part of the long-term initiatives that help improve our local work environment.

As occupational health and safety representative, you are the spokesperson for your colleagues within your occupational health and safety group’s area regardless of their professional affiliation.

If you want to know more about the occupational health and safety representative’s role, you are welcome to contact your occupational health and safety group. [IF RELEVANT, REPEAT THE CONTACT INFORMATION FOR THE OCCUPATIONAL HEALTH AND SAFETY GROUP]. You can also read more about the election on the  [election website.](http://medarbejdere.au.dk/en/administration/hr/workingenvironment/the-occupational-health-and-safety-organisation/elections-to-the-occupational-health-and-safety-organisation/)

Rector and the Main Occupational Health and Safety Committee, as always, wish to have dedicated occupational health and safety representatives, and have composed a job description [job description](https://medarbejdere.au.dk/administration/hr/arbejdsmiljoe/organisation/valgprocessen/repraesentanter-i-arbejdsmiljoeorganisationen/)

(in danish) that describes the function of the occupational health and safety representative.

Only **employees**who have worked at AU for at least nine months can stand for election.

If you wish to stand for election, you must [**fill out the nomination form**](https://medarbejdere.au.dk/en/administration/hr/workingenvironment/the-occupational-health-and-safety-organisation/elections-to-the-occupational-health-and-safety-organisation/nomination-form-occupational-health-and-safety-representative/)**.**

Kind regards,

First name Last name - chair of the Local Occupational Health and Safety Committee (LAMU)