AARHUS UNIVERSITY – ANNUAL WORK ENVIRONMENT DIALOGUE

The goal of the annual work environment dialogue is for management and staff to work together to plan how to collaborate in relation to work environment in the coming year. The dialogue will take place at committee level in the occupational health and safety organisation. The committees will assess whether the previous year’s goals have been reached, and goals will be set for the coming year. Based on this, the committees will plan how to work together in the coming year in order to ensure a good work environment. This dialogue is required by law. Read more at [www.at.dk](http://www.at.dk).

|  |  |
| --- | --- |
| **Plan for collaboration in relation to work environment**  | [Date of completion] |
| **Aarhus University** | [HAMU; FAMU; AAMU; LAMU), faculty] |
| **Committee members** | Chair: Vice-chair:Members: |
| **Status of the previous year’s collaboration in relation to work environment [year in question]** |
| Status and overview of initiatives to improve work environment:* XXXX
* XXXX
 |
| **Status of evacuation drills (building and date)** |
| * XXXX
* XXXX
 |
| **Goals for the coming year’s focus areas, action areas and specific work environment tasks** |
| Order of priority:* XXXX
* XXXX
 |
| **Required activities in order to reach the goals (measures and initiatives)** |
| * XXXX
* XXXX
 |
| **Collaboration in relation to the above goals (organisation/collaboration/who must be involved/frequency of meetings)** |
| * XXXX
* XXXX
 |
| **Competency development plan (training needs/courses/other competency development initiatives)** |
| * XXXX
* XXXX
 |
| **Finances and other resources required in order to meet the strategy’s goals**  |
| * XXXX
* XXXX
 |
| Date:Employer representative(Chair) | Date:Staff representative(Vice-chair) |