**Ordering special reports in connection with WPA2022**

## About special reports

A special report is an analysis of the data collected in connection with WPA2022 and which are not included in the normal reporting. The senior management team, the relevant liaison and occupational health and safety committees at AU as well as the relevant managers have unlimited access to ordering special reports as long as the anonymity of respondents is not compromised. Due to the need to protect the anonymity of individual members of staff, it may not be possible to generate certain special reports. This is usually because they concern fewer than 10 employees.

## To order a special report:

Fill in this page and submit the form to apv@au.dk. Please be as specific as possible when you describe your wishes, as this will speed up the analysis process.

## Please fill in the fields below

|  |
| --- |
| Date |
| Your name  |
| Your position/function  |
| Your unit (e.g. department (Aarhus BSS, ST, HE)/school (Arts), centre, administrative division etc.) |
| Your email/telephone  |

## Please describe which data should be included in your special report

Please be as specific as possible. If you want the results of the faculty/unit-specific questions, please specify this explicitly. Please also specify if you want special breakdowns (e.g. numbers broken down by the job categories VIP and TAP).

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| State your requests for the special report |

**Save the document and submit it to apv@au.dk**