

SELF-CERTIFICATION FORM FOR SINGLE HIGH-RATE DRIVING AUTHORISATION

pursuant to the guidelines for official transport and driving authorisation.

The mileage allowance for work-related driving is to be paid according to the government's high rate because:

Reason	Please tick the correct answer.
I could not have reached the destination using public transport, or could only have reached it with difficulty	<input type="checkbox"/>
I took at least two colleagues with me in the car	<input type="checkbox"/>
Names of colleagues:	
I had to transport heavy or bulky material that could not have been transported on public transport, or could only have been transported with difficulty	<input type="checkbox"/>
I used my own private means of transport to drive students because an official car was not available	<input type="checkbox"/>
I work at the Department of Forensic Medicine and had to attend a crime scene examination/personal examination of victims/offenders	<input type="checkbox"/>

The list of reasons for the high rate is exhaustive. The mileage allowance for all other types of workrelated driving is paid according to the government's low rate.

I hereby declare that my immediate superior has approved that the above-mentioned work-related driving should be paid according to the government's high rate:

Civil reg. no.:	
Name:	
AU ID:	
Faculty/department/administrative division:	
Date of journey:	

Date:

AU ID:

Must be signed by a person with the delegated authority to grant

such authorisation.