

GENERAL DRIVING AUTHORISATION FOR WORK-RELATED DRIVING AT THE GOVERNMENT'S HIGH RATE pursuant to the guidelines for official transport and driving authorisation

The following employee is hereby authorised to mileage allowance paid according to the government's high rate for work-related driving using his/her own means of transport.

Civil reg. no.:	
Name:	
AU ID:	
Faculty/department /Administrative division:	

The authorisation has been granted since the work-related driving is expected to be extensive or of a special nature, and it is of considerable value to the workplace that the employee uses his/her own means of transport.

The authorisation only applies to:

Work-related driving using the employee's own means of transport up to 20,000 km per year in connection with defined trips:

Trips: (specification of the trips covered by authorisation for the high rate)	
Date: (The authorisation is valid for two years from this date)	

The authorisation may be withdrawn at any time.

When the employee drives on official business for purposes other than those specified above, the mileage allowance will be paid at the government's low rate

Date:	
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AU ID:							
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grant such authorisation.

Must be signed by a person with the delegated authority to