

Apply Your Learning: Form for ongoing evaluation of transfer

This form can be used as a supplement to the evaluation dialogue between managers and employees:

- ✓ *How are things progressing with the competency development agreed on?*
- ✓ *How do I apply my new knowledge, skills and/or approaches?*
- ✓ *What new results does this provide in my task performance?*
- ✓ *What goals in the department/unit do my new competencies support?*

What am I learning? <i>What is/are the most important knowledge, skills and approaches that I am developing right now? What do I need to <u>unlearn</u> to learn all the new learning?</i>	How do I apply the new learning in my work? <i>What will I be able to do differently in my work after the planned competency development? In what situations?</i>	What results will I achieve? <i>What results will I achieve by putting the new learning into practice? How will new results manifest?</i>	What goals does this support in my department/unit? <i>What overall goals am I promoting in my department/unit by using what I've learnt?</i>