**Declaration of consent**

I hereby voluntarily consent to Aarhus University providing [name of the company or the recruitment agency making the data request] with my specific data concerning *[Please tick]:*

[ ]  Duration of employment

[ ]  Job category and tasks

[ ]  Reason for termination of employment

[ ]  Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date, name, signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The reason that we are asking for your consent is that [name of the company/institution/recruitment agency] has requested information about your [former] employment at Aarhus University.

The European General Data Protection Regulation states that, as the data controller, Aarhus University may not share this information without your explicit consent.

If you consent to the disclosure of the information, it will be disclosed in accordance with Article 6.1.a of the European Data Protection Regulation.

**The right to withdraw consent**You may withdraw your consent at any time. You may withdraw your consent by contacting [HR unit at XX, contact details].

If you withdraw your consent, the withdrawal will only affect any future processing of your personal data and consequently not the lawfulness of processing based on consent before its withdrawal. As a result, Aarhus University will not disclose your personal data if it has not already been disclosed.

**Appeals to the Danish Data Protection Agency**You may appeal against Aarhus University’s processing of your data to the Danish Data Protection Agency.

You can contact the Danish Data Protection Agency by sending an email to dt@datatilsynet.dk from your digital mailbox at [www.borger.dk](http://www.borger.dk/) or by writing to the Data Protection Agency.

**Data protection officer (DPO)**

Aarhus University’s data protection officer can be contacted via email at: DPO@au.dk
The data protection officer can advise you about your rights in relation to Aarhus University’s processing of your personal data.

**Consent**
By signing this declaration, I accept the terms and conditions stated, including Aarhus University’s processing of my personal data.