A Quick Guide to download from Datafordeleren (Selvbetjeningen)

This guide will show you how to download single data sets from *Datafordeler.dk* by using *Selvbetjeningen*. For a more eleborated guide, please use the link below or the QR code:

Guide til filudtræk på Selvbetjeningen

1. How to create a Web user

Goto *Selvbetjeningen* on datafordeler.dk:

LOG PÅ SELVBETJENINGEN

Press the [*Opret*] button in order to create a new personal account:

Ny bruger?

Opret din egen konto

OPRET

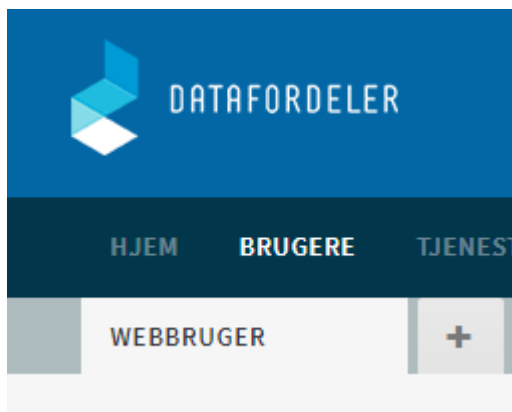Select *Brugernavn/Adgangskode* for a Personal account

Fill out the form with contact information and enter a valid email address. This address will be used for sending data download information. You can also use a common mailbox if several users are sharing the same account.

2. How to create a Service user (Tjenestebruger)

Logon to datafordeler.dk using your (new) username and password:

Click BRUGERE and select the [+] tab in order to create a new Service user

Select *Brugernavn/Adgangskode* to create the new Service user
- The Service user name will be generated and shown on a new tab
- Create a password (8-20 characters with a combination of capital letters, small letters, numbers and special characters). Not all special chararacters are valid, so be patient ☺
- If you forget the password you can create a new one
- You will need the Service User name and the Password later when you download the dataset via FTP

3. How to find the right service

In *Selvbetjeningen* you can find a full list of available services under the TJENESTER tab. Services listed with (fildownload) after the name can be downloaded as files via FTP.

For more info, please look at https://datafordeler.dk/dataoversigt/
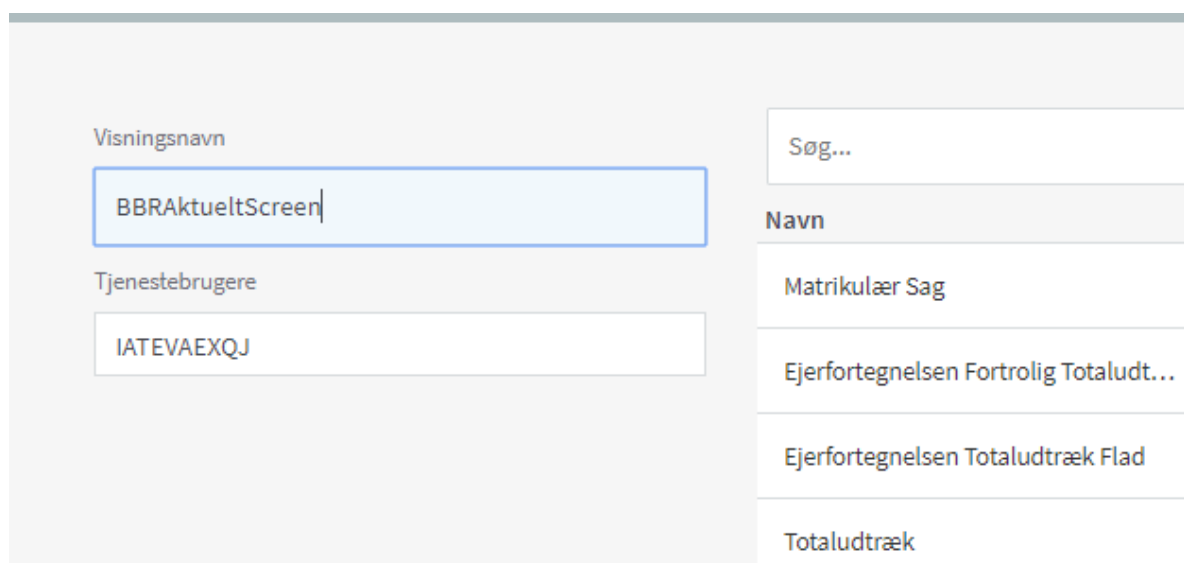
4. How to download a single dataset

In *Selvbetjeningen* you can select a predefined dataset under the FILUDTRÆK tab.

Press [DOWNLOAD] on the FILUDTRÆK tab
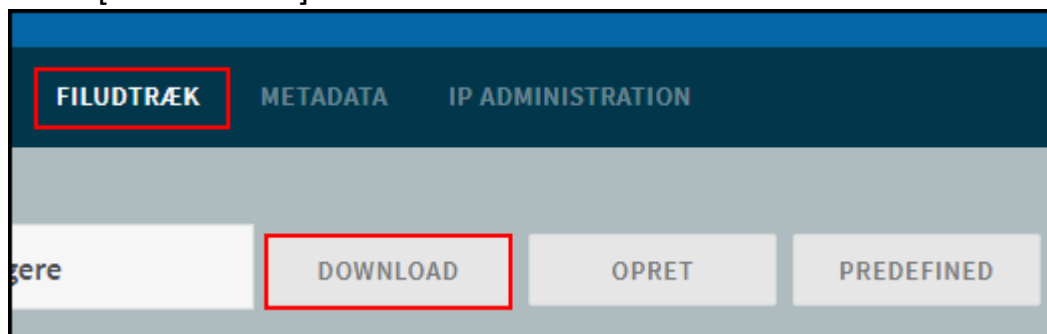
Search for the service you want to download data from and select the desired service. The name you type under *Visningsnavn* will be the name of the file you can download later via FTP.

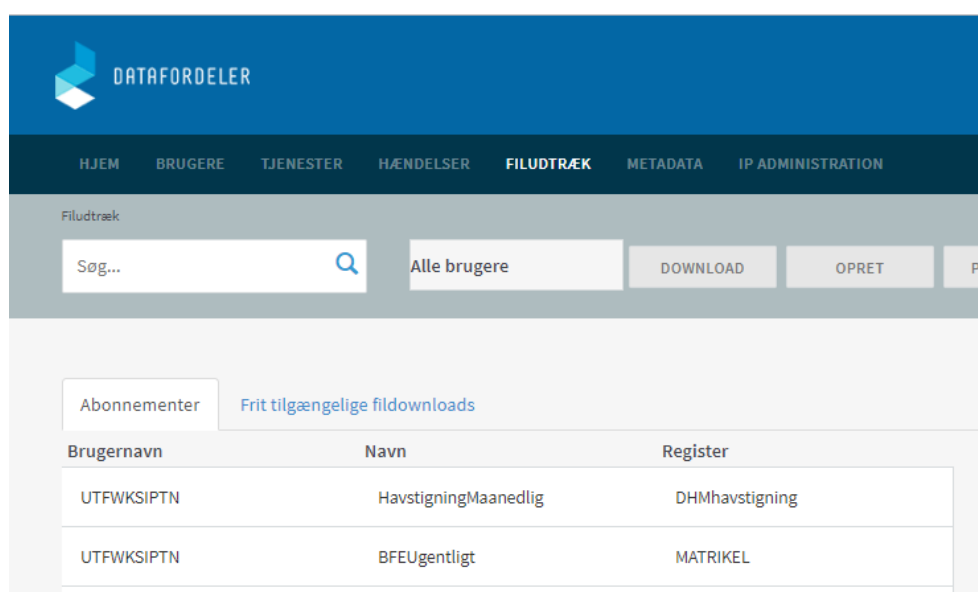Click [NÆSTE] in the lower right corner of the window.

Enter input parameters and select output format etc. in the next window. (For more info on this, please look at: Guide til filudtræk på Selvbetjeningen)

Press [SAVE] in the last screen and a confirmation message will appear. After a few minutes, an email will appear in your mailbox with info on how to download the data via FTP – see section 6 on how to use FTP.

5. How to subscribe to data downloads

Setting up the subscription on data download is similar to single dataset download as shown in the previous section.

Select [OPRET] in *Selvbetjeningen* if you want to define your own parameters for the dataset you will subscribe to and [PREDEFINED] if you want to subscribe to a predefined dataset.

An overview of your subscriptions is shown under FILUDTRÆK and the tab *Abonnenter* as shown above. You can also cancel a subscription with the [SLET] button.

For more info on this topic, please look at: Guide til filudtræk på Selvbetjeningen

6. How download data via FTP

When you dataset has been produced, you will receive an email from Datafordeleren with info on where to get the data as shown below.

11-06-2019

Hej,

Dit filudtræk Abonnement_kbh_20190611224601.zip er nu tilgængelig for din tjenestebruger YFRANWPZIV på PROD01 - ftp3.datafordeler.dk Filudtrækket er tilgængelig i 7 dage

Mvh. Datafordeleren

Datafordeleren | Styrelsen for Dataforsyning og Effektivisering | Rentemestervej 8 | 2400 København NV
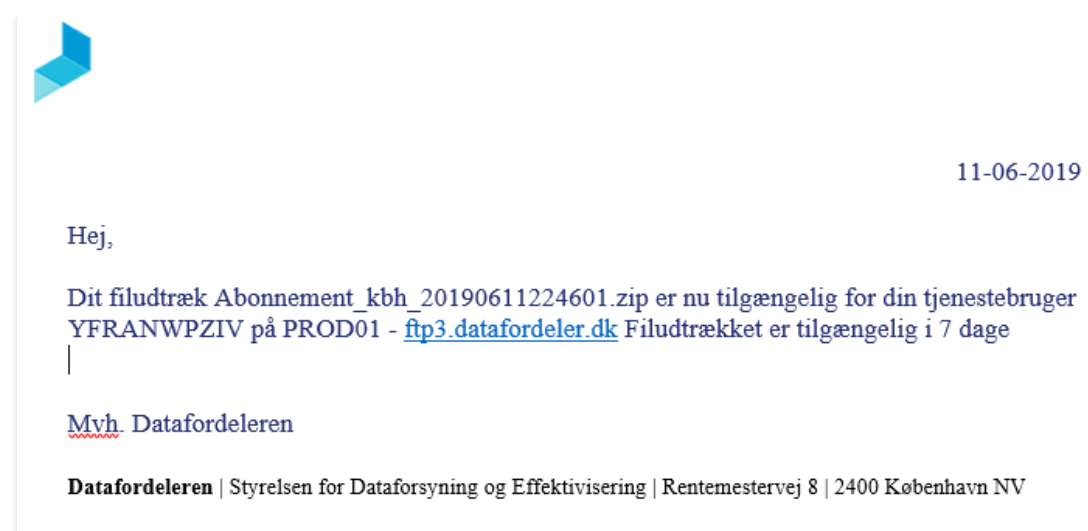
In order to download the data you need a FTP client program. The AU GIS Committee recommends WinSCP:

https://winscp.net/

You will need your Service user login and Password in order to setup the FTP connection shown in the email.

For more info on this topic, please look at: Guide til filudtræk på Selvbetjeningen

If you have questions or suggestion to the contents of this guide, please contact René Larsen on rene.larsen@agro.au.dk