We wish everyone a lovely holiday!

The summer holiday is right around the corner for most of us here at AU. We’d like to take this opportunity to wish you all a lovely holiday. We’re looking forward to continuing our productive collaboration in regards to procurement and projects after the holiday.

Although we’re all looking forward to the summer, unfortunately, there are still storm clouds on the horizon: supply chains are still suffering due to the war and the Covid situation in Asia.

This means that we will continue to see procurement challenges for many product groups, including consumer goods, office supplies, equipment, lab supplies, and so on.

Delivery times may be longer than normal – so remember to place your order well in advance! – and you’ll still be seeing a lot of alternate products offered. You are welcome to contact us if you run into problems with delivery of specific items or products.

Continued focus on e-trade

We’re getting better and better at making the most of our e-trade solution, and we’re continually adding products to it. This supports the university’s objective to increase system support for procurement and realise the benefits we need from our procurement agreements and electronic processing of receipts and vouchers. We also hope that the e-trade system provides effective support for your own procurement processes.

We have ambitious goals for 2022: we want to achieve an e-trade percentage of 60 at Health, NAT and TECH. For Arts, Aarhus BSS and the central administration (FA), the goal is 80 percent. We will continue to support this development by providing status reports and providing guidance and dialogue regarding e-trade and procurement in general.

The goal for procurement agreements suitable for e-trade is
60% (HE,NAT,TECH)
80% (FA,BSS,Arts)

We are still happy to receive your feedback on the solution and any wishes you may have for improvements. Send us an email at udbud@au.dk.
Purchases in the autumn – contact Procurement well in advance

We often work with many of you on specific purchases for the autumn. We know from experience that this is a busy period, so in order to ensure the best possible planning, we would like to hear from you as soon as possible, if you want our assistance with specific purchases. The earlier you get in touch with us, the easier it will be for us to plan purchases and thereby ensure that you get what you want within your timeframe.

News about current agreements

Disposable articles/Cleaning products
In the category of disposable articles, there are store challenges in procuring paper towels, both sheets and rolls, and replacement products will be encountered frequently. Abena also expects that there will be challenges procuring chemicals, cleaning products, bags/sacks. You can check the status of these products on ski.dk, where there is a list of products categories where there are problems.

Office supplies
Lyreco reports that supplies are unstable due to problems with supply lines from Asia. There will be a lot of replacement products, and unfortunately, this is set to continue for some time.

If you are sent a replacement product you find unacceptable, you can return it to Lyreco free of charge.

Tenders currently in progress

Tank installations and liquid nitrogen
The user group has held supplier meetings with three potential tenderers and the tender material is finished. The focus of this call for tenders has been on practicalities, in relation to learning about our consumption and tank sizes prior to a new eight-year agreement, so that operations are not disrupted in the event of a change of supplier. There has also been a focus on climate, and the vehicles the liquid nitrogen is transported in must meet the strictest European emission standards. The European emission standards regulate the environmental impact of vehicles by defining limits on the toxic emissions vehicles may emit.

The tender material has just been published, and the existing tanks will be inspected in June. If all goes according to plan, we will be able to announce the result in August 2022. The new tender agreement is expected to come into force in January 2023, as time must be set aside for implementing and setting up any new tanks.

Microscopy (ancillary equipment)
We are in the initial stages of re-tendering our agreement on microscopy (ancillary equipment). The agreement is currently part of a larger joint agreement on laboratory products (sub-agreement 9). The user group is almost finished with the specification of requirements, which will ensure that the procurement agreement we get meets AU’s needs. The University of Southern Denmark is the coordinator, and the first meeting will be held in early April.

**Vacuum dry pumps**

Together with the Technical University of Denmark, the AU user group is almost finished with the specification of requirements, which will ensure that the procurement agreement we get meets AU’s needs. The tender is currently part of the smaller basic equipment agreement (sub-agreement 11). Supplier meetings have been held with the market, and together we have prepared a solution regarding which products and services should be included in the agreement. We expect to publish the tender material after the summer holiday.

**Gases**

The tender for gasses (pure gasses and special gasses) is a large joint tender involving all of the Danish universities and the Danish Veterinary and Food Administration. The tender material is complete and has been published. The next step is to get offers from potential suppliers and evaluate them in close collaboration with the user group. The agreement is expected to enter into force in September 2022.

**Coffee**

The tender for coffee, tea, coffee machines and cocoa is a joint tender involving all of the Danish universities. The tender material has been published and a new agreement is expected as of 1 October 2022.

**Screen glasses**

A new agreement for screen glasses is on the way. The agreement is expected to enter into force in the third quarter of 2022.

**Laundry/rental**

On 27 April, a tender for laundering and rental of clothing, footwear, linens and cleaning supplies was published, including the option of having clothing owned by AU laundered. The tender does not include laundering and rental of mats.

The agreement is expected to come into force on 1 September 2023. The reason for the long implementation period is that it takes 8-12 months to order clothing, have it produced and then delivered.
Upcoming tenders

Small basic equipment and instruments
The Procurement office is beginning to take a closer look at our large tender of basic equipment. The current contract has been extended until 2023 June. An extensive analysis of our consumption patterns will be necessary, and we expect to commence work with user groups in September 2022. If you are interested in joining a user group that will contribute input to the new agreement, contact us at udbud@au.dk.

Transportation of chemical waste
Another area that’s also in the pipeline is the transportation of chemical waste. A user group will be started that will work towards a new agreement in the near future.
New agreements

Electronic components
In collaboration with users at the University of Southern Denmark, Aarhus University entered into a four-year agreement with RS Components A/S to supply electronic components with equipment and accessories as of 15 May 2022.

RS Components A/S has been a supplier of electronic components and related products for a number of years, but this is the first time we have entered into an agreement that includes new discount rates on various product categories with favourable prices on selected products. Read more about the many categories on the website here.

Electronic component orders must be placed through IndFak via the punch-out to RS Components’ webshop.

Advanced equipment
As we also wrote in a previous newsletter, we have concluded the process in regard to the dynamic procurement system that will support purchasing of advanced equipment. The dynamic procurement system is working well, and purchases have already been made in it.

Specific purchases made in the dynamic purchasing system should be made after conducting a mini-tender. Find a list of suppliers and more information on the website here.

Gloves
The lab glove tender is almost complete and two winning suppliers have been found who will supply AU with lab gloves for the next four years. The user group has approved and quality-tested the gloves. Read more about the agreement on the website here.

New telephony agreement
Entered into a new telephony agreement with Telenor on 1 April 2022. All Telenor subscribers have been transferred to the new agreement automatically.

In practice this means that AU is paying lower prices for the same prices. For example, the price of a 20 GD data subscription for DK and EU use has fallen from 50 kroner per month to 41 kroner per month.

The new prices will be included on invoices for the first time for the period 1 April 2022 - 30 June 2022.

Read more about subscriptions and prices for mobile telephony at AU
If you have questions contact the AU IT secretariat.
All purchasing agreements are available here...

**Price adjustments**
The prices in IndFak are always updated.

**Changes in suppliers’ contact persons**
We regularly update contact persons at suppliers, so check the website or IndFak if you need to find one.

**E-commerce**
Punch out
New suppliers are continually being added to punch out.

**Contact information**

Questions about agreements or e-commerce?  
Shared mailbox: udbud@au.dk  
Or give us a call at +45 87 15 05 95.

All Procurement staff  
Find us [here](#).