RejsUd accrual 2018/2019

Travel expense settlements/advances and expense settlements concerning 2018, which have been registered in RejsUd and submitted for verification by 23:59 hrs on 3 January 2019 at the latest, are guaranteed to be included in the accounts for 2018.

In connection with travel expense settlements/advances and expense settlements which cover expenses that have been paid in 2018, and which have been registered in RejsUd and submitted for verification during the period from 4 January to 10 January 2019, the following applies:

- To the extent that the Travel Expense Accounts team can complete the settlements within the deadlines, these expenses will be included in the accounts for 2018.

In connection with travel expense settlements and expense settlements made during the period from 1 December 2018 to 10 January 2019, which cover expenses that relate to 2019, please write “2019” in the first part of the “Settlement name” field for the specific settlement in RejsUd.